

AGENDA

**Regular Board Meeting
February 28, 2019
5:30 P.M.
MCTA Board Room, 1st Floor**

ROLL CALL

OPENING – Pledge Allegiance to the Flag

PUBLIC COMMENT –

MINUTES – Approve for January 19, 2019

EXECUTIVE DIRECTORS REPORT –

COMMITTEE REPORTS –

Finance Committee	JoAnn Baratta
* Financials for January 1-31, 2019	
* All Purchases subject to audit for January 1-31, 2019	
* All Purchases subject to audit for February 1-28, 2019	

Operations Committee	Dave Edinger
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Human Resource Committee	Wayne Mazur
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Compliance Committee	John Hoback
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Marketing Committee	Robert Huffman
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OLD BUSINESS –

NEW BUSINESS –

EXECUTIVE SESSION –

RESOLUTIONS –

QUESTIONS/COMMENTS –

ADJOURNMENT –

The next meeting of the Board of Directors is scheduled for **March 28th, 2019**

**BOARD MINUTES
MONROE COUNTY TRANSPORTATION AUTHORITY
P.O. BOX 339
SCOTRUN, PA 18355**

Thursday, January 31, 2019 @ 5:30 P.M.

The scheduled meeting of the Monroe County Transportation Authority (MCTA) Board of Directors was held in the Boardroom at MCTA after due and proper notice. There were 8 Board Members in attendance. The meeting was called to order at 5:34 P.M.

BOARD MEMBERS PRESENT	STAFF PRESENT
Richard Mutchler, Chairman	Margaret Howarth, Executive Director
Wayne Mazur, 1 st Vice Chairman	Richard Schlameuss, Asst. Executive Director
John Hoback, 2 nd Vice Chairman	Joan Davidge, Chief Financial Officer
Joan Baratta, Treasurer	Walter Quadarella, Rural Ops & Maint. Manager
Eric Koopman, Asst. Treasurer	Robert Gress, HR/Safety Manager
David Edinger, Secretary	Guy LaBar, Shared Ride Manager
Brian LaVacca, Asst. Secretary	Marc Wolfe, Solicitor
Maria Candelaria	Iris Rivera, Recording Secretary

PUBLIC COMMENT:

None

The minutes from December 20, 2018 were reviewed and approved.

EXECUTIVE DIRECTOR'S REPORT:

Peggy reported on Fixed Route & Shared Ride goals.

FINANCIAL REPORT:

JoAnn reported for the months of December & January for both FR & SR. There were no capital purchases in December or January. We got some advertising revenue in November but wages were high because some drivers were doing both FR & SR. Vehicle insurance was high but expenses are under year to date so we're on track. We also got some 5307 money since the government opened back up. In Shared Ride the wages are not bad but admin wages are over budget. The fuel line will be revised to reflect a 60/40 split because right now it shows a deficit in Shared Ride when there isn't one. Expenses in Shared Ride are under monthly and year to date.

The **Regular Purchase Reports** for Period 6, December 1-31 2018 were reviewed and ratified, subject to audit.

The **Regular Purchase Reports** for Period 7 January 1-31 2019 were reviewed and ratified, subject to audit.

OPERATIONS:

Walter reported that we should be receiving 11 Shared Ride buses in May. Peggy has the ROW agreement and she reported that it's good to go. Rich reported that the FRITS project is complete although there are still some glitches that they are working on. The Red & Blue routes have been revised, a few time adjustments have been made to make them more efficient.

HUMAN RESOURCES:

Bob reported that the Call Center/Shared Ride merge is working well. Bob also reported that he did a claims comparison for the past 8 years and it showed that we seem to have the most challenges in Shared Ride. 5 job descriptions were revised and have been approved by the HR Committee.

COMPLIANCE:

The committee did not meet.

MARKETING:

Rich reported that the committee is working on the details for MCTA's 40th Anniversary which is coming up in October. We're looking at doing a new logo to celebrate our 40th Anniversary. The committee is still working on the Ride & Seek Campaign. There are some trippers coming up in the spring and the National Park Service in the summer.

OLD BUSINESS:

None

NEW BUSINESS:

None

EXECUTIVE SESSION:

None

RESOLUTIONS:

None

QUESTIONS/COMMENTS:

None

ADJOURNMENT:

The meeting was adjourned at 6:36 p.m.

Signed by _____

Secretary/Assistant Secretary

MOTIONS FROM January 31, 2019

1-01-19 - Motion to approve the minutes from the December 20, 2018 Board Meeting,
MOTION CARRIED- WM/DE

1-02-19 – Motion to approve the Regular Purchases for December 1-31, 2018,
Subject to audit
MOTION CARRIED – WM/JH

1-03-19 – Motion to approve the Regular Purchases for January 1-31, 2019,
Subject to audit
MOTION CARRIED – JH/DE

1-04-19 - Motion to approve the Budget & Variance Report for Fixed Route for November 2018,
Subject to audit
MOTION CARRIED- JB/JH

1-05-19 - Motion to approve the Budget & Variance Report for Fixed Route for December 2018,
Subject to audit
MOTION CARRIED- JB/JH

1-06-19 – Motion to approve the Budget & Variance Report for Shared Ride for November 2018,
Subject to audit
MOTION CARRIED – JB/JH

1-07-19 – Motion to approve the Budget & Variance Report for Shared Ride for December 2018,
Subject to audit
MOTION CARRIED – JB/JH

1-08-19 – Motion to authorize the officers to execute the loan documents for the new proposed line of credit.
MOTION CARRIED – JH/WM

1-09-19 – Motion to adopt Resolution 2019-1 CCA 18/19 Local Match Assurance
MOTION CARRIED – JH/EK

1-10-19 – Motion to adjourn
MOTION CARRIED – WM/JH

**Monroe County Transportation Authority
Budget Variance Report for Fixed Route
For the Seven Months Ending January 31, 2019**

Account #	Account Name	Period to Date - January			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
'4111-0-1	Farebox Fixed Route	10,654.04	13,000.00	(2,345.96)	89,364.20	91,000.00	(1,635.80)
'4113-0-1	Billed Fixed Route	742.50	750.00	(7.50)	6,357.00	5,250.00	1,107.00
'4151-0-1	Office Sales - Tickets & Pass	5,458.89	7,000.00	(1,541.11)	48,389.88	49,000.00	(610.12)
'4170-0-1	Advertising Revenue FR	-	1,800.00	(1,800.00)	2,812.50	12,600.00	(9,787.50)
'4510-0-1	Grants Federal 5311	41,675.00	41,675.00	-	291,725.00	291,725.00	-
'4511-0-1	Grants Federal 5307	41,675.00	41,675.00	-	291,725.00	291,725.00	-
'4520-0-1	Grants State Act 44-FR	204,087.36	181,312.46	22,774.90	1,213,806.64	1,153,312.46	60,494.18
'4570-0-1	Grants Local F/R	14,277.25	14,277.25	-	99,940.75	99,940.75	-
'4590-0-1	Other Revenue F/R	100.00	6,500.00	(6,400.00)	38,117.32	45,500.00	(7,382.68)
'4996-0-1	Interest Income -FR	10.67	15.00	(4.33)	79.61	105.00	(25.39)
	Total Revenue	318,680.71	308,004.71	10,676.00	2,082,317.90	2,040,158.21	42,159.69
'5010-1-1	Wages: Mechn-FR	24,431.15	24,634.62	203.47	155,056.97	152,734.62	(2,322.35)
'5010-2-1	Wages: Drivr-FR	67,380.40	75,490.38	8,109.98	474,870.65	468,040.38	(6,830.27)
'5050-1-1	Fica: Mechn-FR	2,398.18	1,862.00	(536.18)	13,568.28	13,034.00	(534.28)
'5050-2-1	Fica: Drivr-FR	6,283.51	5,696.00	(587.51)	40,411.06	39,872.00	(539.06)
'5052-1-1	PAUC: Mechn-FR	887.78	171.00	(716.78)	946.82	1,197.00	250.18
'5052-2-1	PAUC: Drivr-FR	2,342.64	523.00	(1,819.64)	2,853.94	3,661.00	807.06
'5096-1-1	Pension: Mechn-FR	1,599.39	1,284.00	(315.39)	9,676.91	8,988.00	(688.91)
'5096-2-1	Pension: Drivr-FR	3,776.50	3,928.00	151.50	24,282.96	27,496.00	3,213.04
'5330-2-1	Complimentary Transportation-ADA	8,139.00	6,224.00	(1,915.00)	54,745.00	43,568.00	(11,177.00)
'5610-1-1	Parts: Garge-FR	5,126.74	6,250.00	1,123.26	43,163.42	43,750.00	586.58
'5612-1-1	Filters: Garge-FR	816.32	1,000.00	183.68	5,450.22	7,000.00	1,549.78
'5630-2-1	Purchased Tires: Trans-FR	1,653.75	2,250.00	596.25	20,084.03	15,750.00	(4,334.03)
'5652-2-1	Fuel Expense: Trans-FR	22,977.68	25,250.00	2,272.32	196,237.25	176,750.00	(19,487.25)
'5653-2-1	Taxes:Trans-FR	144.07	143.00	(1.07)	971.59	1,001.00	29.41
'5654-2-1	Motor Oil: Trans-FR	-	1,128.00	1,128.00	6,337.29	7,896.00	1,558.71
'5656-2-1	Antifreeze: Trans-FR	605.00	175.00	(430.00)	1,512.50	1,225.00	(287.50)
'5659-1-1	Other Fluids FR :Garage	771.48	475.00	(296.48)	3,484.04	3,325.00	(159.04)
'5910-6-1	Professional Fees: Transportation Study-FR	-	1,250.00	1,250.00	-	8,750.00	8,750.00
'6010-6-1	Wages: Admin-FR	43,625.64	44,718.46	1,092.82	289,464.76	277,254.46	(12,210.30)
'6030-1-1	Vacation Pay: Garge-FR	1,613.51	1,712.00	98.49	12,908.95	11,984.00	(924.95)
'6030-2-1	Vacation Pay: Trans-FR	3,193.52	2,750.00	(443.52)	28,851.68	19,250.00	(9,601.68)
'6030-6-1	Vacation Pay: Admin-FR	3,432.80	2,712.00	(720.80)	18,631.96	18,984.00	352.04
'6032-1-1	Sick Pay: Garge-FR	786.90	321.00	(465.90)	2,164.33	2,247.00	82.67
'6032-2-1	Sick Pay: Trans-FR	4,874.32	982.00	(3,892.32)	10,420.96	6,874.00	(3,546.96)
'6032-6-1	Sick Pay: Admin-FR	392.18	581.00	188.82	1,004.34	4,067.00	3,062.66
'6034-1-1	Holiday Pay: Garge-FR	2,683.09	770.00	(1,913.09)	6,107.23	5,390.00	(717.23)
'6034-2-1	Holiday Pay: Trans-FR	5,378.56	2,357.00	(3,021.56)	13,951.12	16,499.00	2,547.88
'6034-6-1	Holiday Pay: Admin-FR	4,940.84	1,395.00	(3,545.84)	11,796.89	9,765.00	(2,031.89)
'6039-1-1	Other Paid Absences: Garge-FR	435.56	250.00	(185.56)	960.43	1,750.00	789.57
'6039-2-1	Other Paid Absences: Trans-FR	840.40	425.00	(415.40)	3,020.16	2,975.00	(45.16)
'6039-6-1	Other Paid Absences: Admin-FR	656.66	550.00	(106.66)	2,361.06	3,850.00	1,488.94
'6050-6-1	Fica on Wages: Admin-FR	4,317.24	3,473.00	(844.24)	25,222.57	24,311.00	(911.57)

Monroe County Transportation Authority
Budget Variance Report for Fixed Route
For the Seven Months Ending January 31, 2019

Account #	Account Name	Period to Date - January			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
'6052-6-1	PAUC on Wages: Admin-FR	1,564.50	319.00	(1,245.50)	1,958.09	2,233.00	274.91
'6054-6-1	FICA on 3rd Party Sick Pay	-	40.00	40.00	-	280.00	280.00
'6090-1-1	Hospitalization: Garge-FR	3,547.69	3,780.00	232.31	22,144.36	26,460.00	4,315.64
'6090-2-1	Hospitalization: Trans-FR	11,353.16	10,839.00	(514.16)	83,105.62	75,873.00	(7,232.62)
'6090-6-1	Hospitalization: Admin-FR	9,609.17	8,341.00	(1,268.17)	55,516.39	58,387.00	2,870.61
'6092-1-1	Life Insurance: Garge-FR	308.47	280.00	(28.47)	1,428.67	1,960.00	531.33
'6092-2-1	Life Insurance: Trans-FR	244.82	450.00	205.18	2,822.89	3,150.00	327.11
'6092-6-1	Life Insurance: Admin-FR	244.82	275.00	30.18	1,840.01	1,925.00	84.99
'6093-6-1	Employee Assistance Program FR	-	150.00	150.00	410.00	1,050.00	640.00
'6094-1-1	Uniforms: Garge-FR	275.01	472.00	196.99	2,378.22	3,304.00	925.78
'6094-2-1	Uniforms: Trans-FR	421.08	550.00	128.92	3,556.95	3,850.00	293.05
'6096-6-1	Pension: Admin-FR	2,682.95	2,400.00	(282.95)	17,115.42	16,800.00	(315.42)
'6098-1-1	Bonus/Gifts: Garge-FR	1,679.51	490.00	(1,189.51)	5,426.30	3,430.00	(1,996.30)
'6098-2-1	Bonus/Gifts: Trans-FR	1,900.13	175.00	(1,725.13)	3,714.60	1,225.00	(2,489.60)
'6098-6-1	Bonus/Gifts: Admin-FR	4,568.70	550.00	(4,018.70)	8,903.21	3,850.00	(5,053.21)
'6152-3-1	Building Contract Service-FR	1,056.24	1,750.00	693.76	13,454.83	12,250.00	(1,204.83)
'6153-3-1	Building Supplies & Materials-FR	-	125.00	125.00	63.57	875.00	811.43
'6154-3-1	Building:Repairs & Maintenance-FR	1,916.10	2,000.00	83.90	17,577.25	14,000.00	(3,577.25)
'6159-3-1	Building - Other FR	-	25.00	25.00	-	175.00	175.00
'6215-6-1	Staff Travel: Admin-FR	29.06	1,250.00	1,220.94	4,939.49	8,750.00	3,810.51
'6251-6-1	Board Seminars: Admin-FR	-	75.00	75.00	505.26	525.00	19.74
'6253-6-1	Staff Seminars: Admin-FR	-	575.25	575.25	897.36	4,026.75	3,129.39
'6310-6-1	Telephone: Admin-FR	1,893.62	487.00	(1,406.62)	7,479.68	3,409.00	(4,070.68)
'6330-6-1	Electric: Admin-FR	1,355.20	1,320.00	(35.20)	7,956.41	9,240.00	1,283.59
'6350-6-1	Non-Elec. Heat: Admin-FR	2,518.75	1,320.00	(1,198.75)	5,527.38	9,240.00	3,712.62
'6360-6-1	Cable TV: Admin-FR	72.77	60.00	(12.77)	474.05	420.00	(54.05)
'6370-6-1	Water Expense: Admin-FR	85.72	250.00	164.28	1,666.39	1,750.00	83.61
'6390-6-1	Garbage Removal: Admin-FR	472.43	400.00	(72.43)	3,794.35	2,800.00	(994.35)
'6530-4-1	Advertising: Promo-FR	-	225.00	225.00	-	1,575.00	1,575.00
'6531-4-1	Legal Notice Adv: Promo-FR	265.78	225.00	(40.78)	298.71	1,575.00	1,276.29
'6550-4-1	Marketing: Promo-FR	687.00	2,296.00	1,609.00	6,495.96	16,072.00	9,576.04
'6551-4-1	Schedules Expense: Promo-FR	1,577.00	1,375.00	(202.00)	3,412.00	9,625.00	6,213.00
'6552-4-1	Tickets & Passes: Promo-FR	-	450.00	450.00	1,760.00	3,150.00	1,390.00
'6710-5-1	Vehicle Insurance: In&Sf-FR	22,661.99	21,382.00	(1,279.99)	161,837.20	149,674.00	(12,163.20)
'6720-5-1	In House Claims-FR	200.00	825.00	625.00	1,227.44	5,775.00	4,547.56
'6736-5-1	Workmans Comp Ins: In&Sf-FR	5,197.83	6,023.00	825.17	39,694.04	42,161.00	2,466.96
'6752-5-1	Safety and Training - FR	1,770.00	562.00	(1,208.00)	5,469.77	3,934.00	(1,535.77)
'6800-1-1	Consumable Supplies: Garge-FR	670.78	560.00	(110.78)	5,558.21	3,920.00	(1,638.21)
'6800-2-1	Consumable Supplies: Trans-FR	-	55.00	55.00	-	385.00	385.00
'6800-6-1	Consumable Supplies: Admin-FR	708.87	650.00	(58.87)	4,183.79	4,550.00	366.21
'6850-6-1	Postage: Admin-FR	185.72	150.00	(35.72)	956.94	1,050.00	93.06
'6910-6-1	Professional Fees: Admin-FR	933.68	3,370.00	2,436.32	16,487.14	23,590.00	7,102.86
'6911-6-1	Legal Expense: Admin-FR	1,861.90	2,000.00	138.10	7,865.65	14,000.00	6,134.35

Monroe County Transportation Authority
Budget Variance Report for Fixed Route
For the Seven Months Ending January 31, 2019

Account #	Account Name	Period to Date - January			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
'6912-6-1	Labor Attorney: Admin-FR	-	237.00	237.00	-	1,659.00	1,659.00
'6913-6-1	Drug Screens - FR	396.00	67.00	(329.00)	1,272.80	469.00	(803.80)
6915-6-1	Maintenance/Service Agreements:Admin-FR	754.83	3,000.00	2,245.17	15,160.94	21,000.00	5,839.06
'6916-6-1	Auditor: Admin-FR	2,280.00	1,317.00	(963.00)	15,690.00	9,219.00	(6,471.00)
'6930-1-1	Small Tools & Equip.: Garge-FR	201.79	87.00	(114.79)	3,180.66	609.00	(2,571.66)
'6930-6-1	Small Tools & Service Agrmnts: Admin-FR	2,368.92	1,375.00	(993.92)	13,070.25	9,625.00	(3,445.25)
'6951-1-1	Towing Expense: Garge-FR	-	75.00	75.00	1,325.00	525.00	(800.00)
'6952-2-1	License Renewals & Physicals: Trans-FR	283.50	300.00	16.50	2,121.00	2,100.00	(21.00)
'6954-2-1	Communication: Trans-FR	570.92	625.00	54.08	5,267.22	4,375.00	(892.22)
'6970-6-1	Dues/Memb/Subsc/: Admin-FR	726.10	900.00	173.90	8,014.39	6,300.00	(1,714.39)
'6999-6-1	Other Expense Admin - FR	-	300.00	300.00	5,559.49	2,100.00	(3,459.49)
'7996-6-1	Bank Charges-FR	73.39	75.00	1.61	798.26	525.00	(273.26)
'7996-7-1	Interest Expense - FR	-	20.00	20.00	316.42	140.00	(176.42)
	Total Expenses	318,680.71	308,004.71	(10,676.00)	2,082,199.40	2,040,158.21	(42,041.19)
	Net Income from Operations	-	-	-	118.50	-	118.50

Monroe County Transportation Authority
Budget Variance Report for Shared Ride
For the Seven Months Ending January 31, 2019

Account #	Account Name	Period to Date - January			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
4111-0-2	Farebox Shared Ride	9,344.55	11,823.00	(2,478.45)	67,632.70	82,761.00	(15,128.30)
4113-0-2	Billed Shared Ride	8,021.10	8,400.00	(378.90)	66,317.00	58,800.00	7,517.00
4170-0-2	Advertising SR	-	678.76	(678.76)	937.50	4,278.76	(3,341.26)
4520-0-2	Grants State Act 44-SR	12,481.16	12,481.16	-	77,383.16	77,383.16	-
4553-0-2	Grants PWD-SR	27,219.90	33,070.38	(5,850.48)	192,508.00	205,036.38	(12,528.38)
4550-0-2	Grants Lottery - SR	67,683.80	89,811.92	(22,128.12)	536,838.75	556,833.92	(19,995.17)
4560-0-2	Medical Assistance Grant	49,076.90	70,170.34	(21,093.44)	457,402.70	491,192.34	(33,789.64)
4590-0-2	Other Revenue S/R	-	-	-	-	-	-
4996-0-2	Interest Income -SR	25.61	25.00	0.61	73.29	175.00	(101.71)
	Total Revenue	173,853.02	226,460.56	(52,607.54)	1,399,093.10	1,476,460.56	(77,367.46)
5010-1-2	Wages: Mechn-SR	14,348.45	14,503.84	155.39	91,065.21	89,923.84	(1,141.37)
5010-2-2	Wages: Drivr-SR	60,350.24	76,730.76	16,380.52	463,290.34	475,730.76	12,440.42
5050-1-2	Fica: Mechn-SR	1,408.46	1,094.00	(314.46)	7,968.67	7,658.00	(310.67)
5050-2-2	Fica: Drivr-SR	5,649.94	5,663.00	13.06	40,589.57	39,641.00	(948.57)
5052-1-2	PAUC: Mechn-SR	521.39	133.00	(388.39)	556.06	931.00	374.94
5052-2-2	PAUC: Drivr-SR	2,094.80	705.00	(1,389.80)	4,592.95	4,935.00	342.05
5096-1-2	Pension: Mechn-SR	939.32	754.00	(185.32)	5,683.25	5,278.00	(405.25)
5096-2-2	Pension: Drivr-SR	2,918.97	1,995.00	(923.97)	19,073.75	13,965.00	(5,108.75)
5320-2-2	MA Outside Transportation	875.00	1,250.00	375.00	8,050.00	8,750.00	700.00
5340-2-2	MA Mileage Reimburse-In County	2,894.40	2,250.00	(644.40)	17,400.60	15,750.00	(1,650.60)
5342-2-2	MA Mileage Reimburse-Out Cnty	1,100.42	1,250.00	149.58	7,333.48	8,750.00	1,416.52
5610-1-2	Parts: Garge-SR	4,986.08	3,750.00	(1,236.08)	33,240.59	26,250.00	(6,990.59)
5612-1-2	Filters: Garge-SR	206.70	250.00	43.30	992.75	1,750.00	757.25
5630-2-2	Purchased Tires: Trans-SR	(233.89)	2,500.00	2,733.89	12,654.33	17,500.00	4,845.67
5652-2-2	Fuel Expense: Trans-SR	13,821.53	16,000.00	2,178.47	113,217.13	112,000.00	(1,217.13)
5653-2-2	Taxes:Trans-SR	96.05	96.00	(0.05)	647.72	672.00	24.28
5654-2-2	Motor Oil: Trans-SR	-	577.00	577.00	2,444.42	4,039.00	1,594.58
5656-2-2	Antifreeze: Trans-SR	-	75.00	75.00	605.00	525.00	(80.00)
6010-6-2	Wages: Admin-SR	43,625.64	44,719.62	1,093.98	294,032.36	277,261.62	(16,770.74)
6030-1-2	Vacation Pay: Garge-SR	947.61	955.00	7.39	7,581.45	6,685.00	(896.45)
6030-2-2	Vacation Pay: Trans-SR	1,924.80	1,663.00	(261.80)	10,502.24	11,641.00	1,138.76
6030-6-2	Vacation Pay: Admin-SR	3,432.81	3,178.00	(254.81)	18,632.01	22,246.00	3,613.99
6032-1-2	Sick Pay: Garge-SR	462.14	188.00	(274.14)	1,271.11	1,316.00	44.89
6032-2-2	Sick Pay: Trans-SR	641.60	333.00	(308.60)	2,438.08	2,331.00	(107.08)
6032-6-2	Sick Pay: Admin-SR	392.18	581.00	188.82	1,004.34	4,067.00	3,062.66
6034-1-2	Holiday Pay: Garge-SR	1,575.79	465.00	(1,110.79)	3,586.77	3,255.00	(331.77)
6034-2-2	Holiday Pay: Trans-SR	2,181.44	665.00	(1,516.44)	5,638.08	4,655.00	(983.08)
6034-6-2	Holiday Pay: Admin-SR	4,940.85	1,434.01	(3,506.84)	11,796.93	10,038.06	(1,758.87)
6039-1-2	Other Paid Absences: Garge-SR	255.80	176.00	(79.80)	564.05	1,232.00	667.95
6039-2-2	Other Paid Absences: Trans-SR	1,129.20	333.00	(796.20)	1,385.84	2,331.00	945.16
6039-6-2	Other Paid Absences: Admin-SR	656.66	543.00	(113.66)	2,361.10	3,801.00	1,439.90
6050-6-2	Fica on Wages: Admin-SR	4,317.25	3,411.00	(906.25)	25,222.61	23,877.00	(1,345.61)
6052-6-2	PAUC on Wages: Admin-SR	1,564.51	388.00	(1,176.51)	1,958.14	2,716.00	757.86
6054-6-2	FICA on 3rd Party Sick Pay	-	40.00	40.00	-	280.00	280.00
6090-1-2	Hospitalization: Garge-SR	2,334.05	2,376.00	41.95	14,782.04	16,632.00	1,849.96
6090-2-2	Hospitalization: Trans-SR	2,248.30	2,927.00	678.70	17,639.14	20,489.00	2,849.86

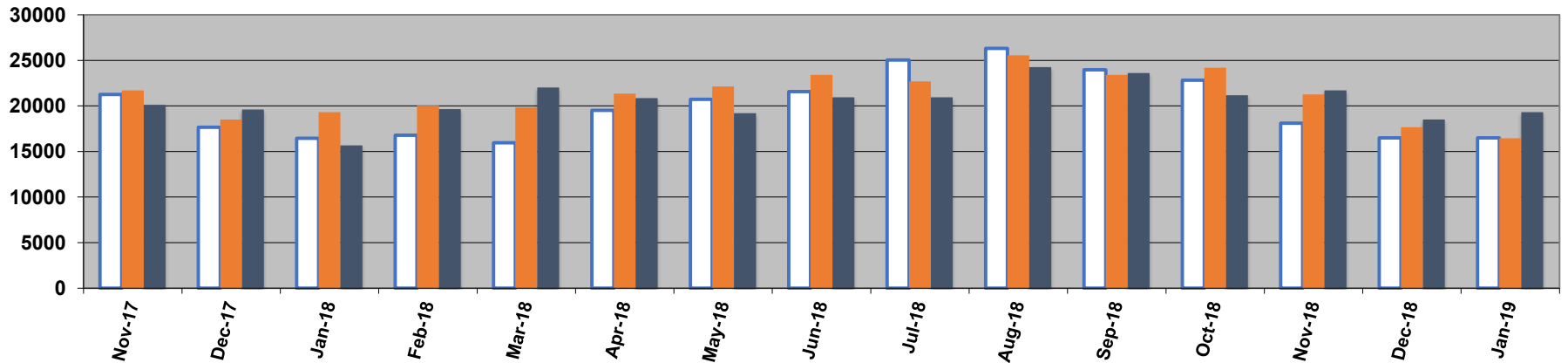
Monroe County Transportation Authority
Budget Variance Report for Shared Ride
For the Seven Months Ending January 31, 2019

Account #	Account Name	Period to Date - January			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
6090-6-2	Hospitalization: Admin-SR	9,609.16	8,220.33	(1,388.83)	55,516.98	57,542.28	2,025.30
6092-1-2	Life Insurance: Garge-SR	181.16	180.00	(1.16)	897.32	1,260.00	362.68
6092-2-2	Life Insurance: Trans-SR	244.81	225.00	(19.81)	1,407.81	1,575.00	167.19
6092-6-2	Life Insurance: Admin-SR	244.81	275.00	30.19	1,840.00	1,925.00	85.00
6093-6-2	Employee Assistance Program SR	-	150.00	150.00	410.00	1,050.00	640.00
6094-1-2	Uniforms: Garge-SR	161.51	250.00	88.49	1,396.73	1,750.00	353.27
6094-2-2	Uniforms: Trans-SR	789.93	875.00	85.07	6,835.64	6,125.00	(710.64)
6096-6-2	Pension: Admin-SR	2,682.96	2,400.00	(282.96)	17,115.45	16,800.00	(315.45)
6098-1-2	Bonus/Gifts: Garge-SR	1,046.42	315.00	(731.42)	4,286.53	2,205.00	(2,081.53)
6098-2-2	Bonus/Gifts: Trans-SR	2,316.88	250.00	(2,066.88)	9,003.01	1,750.00	(7,253.01)
6098-6-2	Bonus/Gifts: Admin-SR	4,673.53	550.00	(4,123.53)	12,093.10	3,850.00	(8,243.10)
6253-6-2	Staff Seminars: Admin-SR	-	50.00	50.00	78.03	350.00	271.97
6310-6-2	Telephone: Admin-SR	210.40	50.00	(160.40)	912.55	350.00	(562.55)
6330-6-2	Electric: Admin-SR	903.46	880.00	(23.46)	5,304.29	6,160.00	855.71
6350-6-2	Non-Elec. Heat: Admin-SR	1,679.17	880.00	(799.17)	3,684.93	6,160.00	2,475.07
6360-6-2	Cable TV: Admin-SR	48.52	40.00	(8.52)	316.06	280.00	(36.06)
6370-6-2	Water Expense: Admin-SR	57.16	167.00	109.84	1,088.99	1,169.00	80.01
6390-6-2	Garbage Removal: Admin-SR	314.96	267.00	(47.96)	1,997.46	1,869.00	(128.46)
6550-4-2	Marketing: Promo-SR	-	-	-	-	-	-
6710-5-2	Vehicle Insurance: In&Sf-SR	3,999.18	3,761.00	(238.18)	26,023.65	26,327.00	303.35
6720-5-2	In House Claims-SR	(680.00)	539.00	1,219.00	169.38	3,773.00	3,603.62
6736-5-2	Workmans Comp Ins: In&Sf-SR	4,798.00	5,560.00	762.00	34,625.47	38,920.00	4,294.53
6800-1-2	Consumable Supplies: Garge-SR	222.69	250.00	27.31	2,454.01	1,750.00	(704.01)
6800-2-2	Consumable Supplies: Trans-SR	-	42.00	42.00	47.40	294.00	246.60
6800-6-2	Consumable Supplies: Admin-SR	307.55	550.00	242.45	2,851.78	3,850.00	998.22
6850-6-2	Postage: Admin-SR	433.35	325.00	(108.35)	1,819.09	2,275.00	455.91
6910-6-2	Professional Fees: Admin-SR	622.45	2,441.00	1,818.55	8,399.42	17,087.00	8,687.58
6912-6-2	Labor Attorney: Admin-SR	-	175.00	175.00	-	1,225.00	1,225.00
6913-6-2	Drug Screens - SR	216.80	275.00	58.20	1,820.00	1,925.00	105.00
6916-6-2	Auditor: Admin-SR	1,720.00	988.00	(732.00)	10,660.00	6,916.00	(3,744.00)
6930-1-2	Small Tools & Equip.: Garge-SR	21.19	50.00	28.81	775.44	350.00	(425.44)
6930-6-2	Small Tools & Service Agrmnts: Admin-SR	192.00	-	(192.00)	1,289.15	-	(1,289.15)
6951-1-2	Towing Expense: Garge-SR	300.00	200.00	(100.00)	1,330.00	1,400.00	70.00
6952-2-2	Licnese Renewals & Physicals: Trans-SR	-	350.00	350.00	1,329.00	2,450.00	1,121.00
6954-2-2	Communication: Trans-SR	570.88	675.00	104.12	6,068.11	4,725.00	(1,343.11)
6970-6-2	Dues/Memb/Subsc/: Admin-SR	242.03	300.00	57.97	1,471.78	2,100.00	628.22
7996-6-2	Bank Charges-SR	(24.00)	3.00	27.00	(15.00)	21.00	36.00
	Total Expenses	222,715.45	226,460.56	3,745.11	1,475,105.67	1,476,460.56	1,354.89
	Net Income from Operations	(48,862.43)	-	(48,862.43)	(76,012.57)	-	(76,012.57)

MONROE COUNTY TRANSPORTATION **FIXED ROUTE** RIDERSHIP STATISTICS

17-18	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	18-19
TOTAL FULL FARE	5,676	5,598	5,347	4,791	4,818	5,591	6,585	6,873	6,295	6,594	6,102	6,016	5,509	5,098	4,887	
TOTAL SENIORS	2,307	1,774	1,482	1,497	1,567	2,000	2,328	2,250	2,221	2,426	2,117	2,321	1,490	1,461	1,499	
TICKETS (BLUE)	412	313	299	402	322	424	445	497	518	545	422	483	414	345	444	
STUDENTS	3,459	2,326	2,295	2,945	2,590	3,263	2,420	2,483	5,664	6,244	5,478	4,062	3,089	2,520	2,347	
FEDERAL (GREEN)	419	299	466	355	313	404	365	373	341	420	391	379	253	154	303	
TRANSFERS (ON)	4,113	3,155	2,855	3,298	2,725	3,571	3,466	3,400	3,498	3,858	3,739	3,965	3,061	2,656	2,839	
MISC. TRIPS	4,870	4,201	3,697	3,495	3,619	4,260	5,119	5,698	6,505	6,218	5,714	5,605	4,279	4,260	4,185	
FARE CARD SOLD	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
TOTAL RIDERS	21256	17666	16441	16783	15954	19513	20728	21574	25042	26305	23963	22831	18095	16494	16504	
	21702	18500	19314	20038	19857	21358	22120	23402	22690	25555	23401	24193	21256	17666	16441	
	20117	19612	15666	19646	22018	20863	19208	20954	20954	24251	23611	21161	21702	18500	19314	

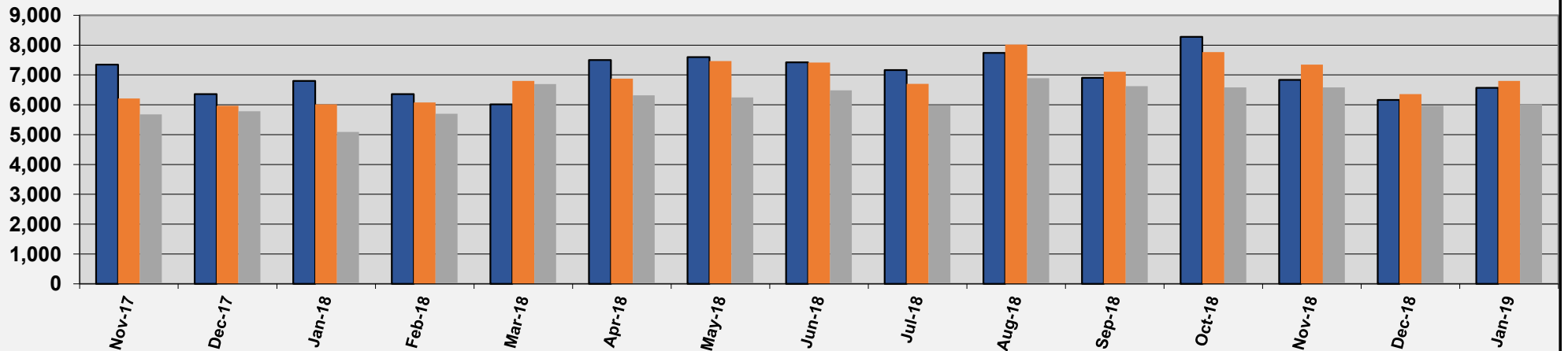
TOTAL MONTHLY FIXED ROUTE TRIPS



MONROE COUNTY TRANSPORTATION **SHARED RIDE** RIDERSHIP STATISTICS

FY 17-18	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	FY18-19
LOTTERY/SENIORS	3,424	2,978	2,904	2,853	2,735	3,593	3,703	3,645	3,588	3,901	3,367	4,019	3,240	2,993	3,025	
LOTTERY MA	356	311	375	278	289	351	339	354	373	345	307	465	366	272	327	
FULL FARE	15	10	10	6	6	18	12	12	14	20	16	18	11	8	4	
MISC. SUBSIDIES	10	2	4	6	2	2	5	6	4	6	2	4	6	4	2	
ADA	314	286	331	334	349	389	344	290	333	367	335	401	332	340	370	
PWD	1,357	1,179	1,249	1,111	1,021	1,222	1,170	1,201	1,209	1,319	1,249	1,493	1,233	1,060	1,202	
MATP	1,864	1,588	1,924	1,773	1,604	1,926	2,023	1,905	1,627	1,773	1,622	1,863	1,641	1,480	1,630	
MATPO	4	4	6	0	6	2	6	8	14	6	4	12	5	6	6	
TOTAL RIDERS	7,344	6,358	6,803	6,361	6,012	7,503	7,602	7,421	7,162	7,737	6,902	8,275	6,834	6,163	6,566	
	6213	5966	6013	6080	6802	6876	7465	7413	6701	8016	7107	7770	7344	6358	6803	
	5679	5782	5092	5699	6692	6315	6245	6484	5984	6889	6622	6581	6581	5966	6013	

TOTAL MONTHLY SHARED RIDE TRIPS





EXECUTIVE
DIRECTOR'S
REPORT



FIXED ROUTE				JAN 2019	SHARED RIDE				
VRH= 2,635	(Monthly)	Goals ↑ ↓	FY18/19 YTD Average		FY18/19 YTD Average	VRH= 3,435	(Monthly)	Goals ↑ ↓	
1. RIDERSHIP 250,000/yr:					1. RIDERSHIP 87,000/yr:				
Monthly Goal: 21,233	16,515	↓	21,535		7,091	Monthly Goal: 7,389	6,566	↓	
<small>(=250,000÷365 x 31)</small>						<small>(=87,000÷365 x 31)</small>			
2. EXPENSE/VRH \$98.84:					2. EXPENSE/VRH \$57.31:				
Monthly Goal: \$98.84	\$120.94	↑	\$108.74		\$59.21	Monthly Goal: \$57.31	\$64.84	↑	
<small>Same every month</small>						<small>Same every month</small>			
3. \$3,464,307/yr. BUDGET:					3. BUDGET \$2,500,000/yr.:				
Monthly Goal: \$294,228.81	108.31%	↑	102.04%		100.17%	Monthly Goal: \$212,328.76	104.89%	↑	
<small>(=3464307÷365 x 31)</small>						<small>(=2500000÷365 x 31)</small>			
4. WHAT'S OUR RIDERSHIP MIX?					4. WHAT'S OUR RIDERSHIP MIX?				
Senior	9%					Seniors	51%		
Students	14%					MATP	25%		
Full Fare	47%					PWD	18%		
Transfers	17%					ADA	6%		
Other (ie: Toby Express, Kids, ADA)	12%					Other (ie: Liberty, Full Fare)	0%		