

AGENDA

**Regular Board Meeting
January 31, 2019
5:30 P.M.
MCTA Board Room, 1st Floor**

ROLL CALL

OPENING – Pledge Allegiance to the Flag

PUBLIC COMMENT –

MINUTES – Approve for December 20, 2018

EXECUTIVE DIRECTORS REPORT –

COMMITTEE REPORTS –

Finance Committee	JoAnn Baratta
* Financials for November 1-30, 2018	
* Financials for December 1-31, 2018	
* All Purchases subject to audit for December 1-31, 2018	
* All Purchases subject to audit for January 1-31, 2019	

Operations Committee	Dave Edinger
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Human Resource Committee	Wayne Mazur
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Compliance Committee	John Hoback
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Marketing Committee	Robert Huffman
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OLD BUSINESS –

NEW BUSINESS –

EXECUTIVE SESSION –

RESOLUTIONS – Resolution 2019-1 - CCA 18/19 Local Match Assurance

QUESTIONS/COMMENTS –

ADJOURNMENT –

****The next meeting of the Board of Directors is scheduled for February 28th, 2019****

**BOARD MINUTES
MONROE COUNTY TRANSPORTATION AUTHORITY
P.O. BOX 339
SCOTRUN, PA 18355**

Thursday, December 20, 2018 @ 5:30 P.M.

The scheduled meeting of the Monroe County Transportation Authority (MCTA) Board of Directors was held in the Boardroom at MCTA after due and proper notice. There were 7 Board Members in attendance. The meeting was called to order at 5:30 P.M.

BOARD MEMBERS PRESENT	STAFF PRESENT
Richard Mutchler, Chairman	Margaret Howarth, Executive Director
John Hoback, 2 nd Vice Chairman	Joan Davidge, Chief Financial Officer
Joan Baratta, Treasurer	Walter Quadarella, Rural Ops & Maint. Manager
David Edinger, Secretary	Robert Gress, HR/Safety Manager
Brian LaVacca, Asst. Secretary	Marc Wolfe, Solicitor (arrived @ 5:38pm)
Robert Huffman	Iris Rivera, Recording Secretary
Maria Candelaria	

PUBLIC COMMENT:

None

The minutes from November 29, 2018 were reviewed and approved.

EXECUTIVE DIRECTOR'S REPORT:

Peggy reported on Fixed Route & Shared Ride goals.

FINANCIAL REPORT:

JoAnn reported that Fixed Route is over budget on wages, tires were high but will work their way off, however, fuel is down in Fixed Route. The farebox is down in Shared Ride but since the temp staff was reduced and there will be staff changes due to the merge of the Call Center with Shared Ride & the FRITS project the wages should go down; expenses were also down in Shared Ride.

The **Regular Purchase Reports** for Period 5, November 1-30 2018 were reviewed and ratified, subject to audit.

The **Regular Purchase Reports** for Period 6 December 1-20 2018 were reviewed and ratified, subject to audit.

OPERATIONS:

The Operations Committee met on December 19th, the ROW agreement has been finalized. Walter reported that 11 Shared Ride vehicles have been ordered. He also reported that 3 Fixed Route buses were approved and that the wash bay refurbishment project grant has been submitted for approval. The CNG fuel station is in the works.

HUMAN RESOURCES:

Bob reported that he is looking into doing some remedial training for drivers due to a spike in accidents. The D&A Policy has been amended with the new increase per FTA of 50% for random drug tests effective January 2019. The HR Committee reviewed 5 job descriptions which were changed due to the merge of the Call Center with Shared Ride and the FRITS project. There will probably be a change of venue for the 2019 Christmas party.

COMPLIANCE:

The committee did not meet.

MARKETING:

Rich reported that the committee is still working on the details for the new “Ride & Seek” campaign. The hope is that this new campaign encourages ridership. Rich also reported that the FRITS implementation is moving along and that there are still a few bugs that they are working on.

OLD BUSINESS:

None

NEW BUSINESS:

Update the D&A policy to include the change in testing percentage from 25% to 50% per FTA regulations, starting January 2019.

EXECUTIVE SESSION:

None

RESOLUTIONS:

None

QUESTIONS/COMMENTS:

None

ADJOURNMENT:

The meeting was adjourned at 6:12 p.m.

Signed by _____

Secretary/Assistant Secretary

MOTIONS FROM December 20, 2018

12-01-18 - Motion to approve the minutes from the November 29, 2018 Board Meeting,
MOTION CARRIED- DE/RH

12-02-18 – Motion to approve the Regular Purchases for November 1-30, 2018,
Subject to audit
MOTION CARRIED – RH/JH

12-03-18 – Motion to approve the Regular Purchases for December 1-20, 2018,
Subject to audit
MOTION CARRIED – JH/BL

12-04-18 - Motion to approve the Budget & Variance Report for Fixed Route for October 2018,
Subject to audit
MOTION CARRIED- JB/JH

12-05-18 – Motion to approve the Budget & Variance Report for Shared Ride for October 2018,
Subject to audit
MOTION CARRIED – JB/BL

12-06-18 – Motion to adopt the update to the D&A Policy to comply with the FTA Regulation
increase of the percentage of random drug testing to 50%.
MOTION CARRIED – JH/DE

12-07-18 – Motion to execute the ROW Agreement
MOTION CARRIED – JH/RH

12-08-18 – Motion to adjourn
MOTION CARRIED – DE/JH

**Monroe County Transportation Authority
Budget Variance Report for Fixed Route
For the Five Months Ending November 30, 2018**

Account #	Account Name	Period to Date - November			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
'4111-0-1	Farebox Fixed Route	9,928.95	13,000.00	(3,071.05)	67,404.35	65,000.00	2,404.35
'4113-0-1	Billed Fixed Route	1,012.50	750.00	262.50	5,584.50	3,750.00	1,834.50
'4151-0-1	Office Sales - Tickets & Pass	6,063.97	7,000.00	(936.03)	38,663.47	35,000.00	3,663.47
'4170-0-1	Advertising Revenue FR	1,125.00	1,800.00	(675.00)	2,812.50	9,000.00	(6,187.50)
'4510-0-1	Grants Federal 5311	41,675.00	41,675.00	-	208,375.00	208,375.00	-
'4511-0-1	Grants Federal 5307	37,205.00	41,675.00	(4,470.00)	223,225.00	208,375.00	14,850.00
'4520-0-1	Grants State Act 44-FR	183,469.05	181,312.46	2,156.59	819,655.98	819,656.23	(0.25)
'4570-0-1	Grants Local F/R	14,277.25	14,277.25	-	71,386.25	71,386.25	-
'4590-0-1	Other Revenue F/R	2,301.94	6,500.00	(4,198.06)	35,661.44	32,500.00	3,161.44
'4996-0-1	Interest Income -FR	8.58	15.00	(6.42)	53.11	75.00	(21.89)
	Total Revenue	297,067.24	308,004.71	(10,937.47)	1,472,821.60	1,453,117.48	19,704.12
'5010-1-1	Wages: Mechn-FR	24,446.88	24,634.62	187.74	110,225.79	108,392.31	(1,833.48)
'5010-2-1	Wages: Drivr-FR	72,576.94	75,490.38	2,913.44	345,487.48	332,157.69	(13,329.79)
'5050-1-1	Fica: Mechn-FR	2,145.19	1,862.00	(283.19)	9,376.85	9,310.00	(66.85)
'5050-2-1	Fica: Drivr-FR	6,095.99	5,696.00	(399.99)	28,849.67	28,480.00	(369.67)
'5052-1-1	PAUC: Mechn-FR	-	171.00	171.00	59.04	855.00	795.96
'5052-2-1	PAUC: Drivr-FR	21.14	523.00	501.86	482.70	2,615.00	2,132.30
'5096-1-1	Pension: Mechn-FR	1,552.95	1,284.00	(268.95)	6,768.54	6,420.00	(348.54)
'5096-2-1	Pension: Drivr-FR	3,779.91	3,928.00	148.09	17,414.43	19,640.00	2,225.57
'5330-2-1	Complimentary Transportation-ADA	7,374.00	6,224.00	(1,150.00)	39,248.00	31,120.00	(8,128.00)
'5610-1-1	Parts: Garge-FR	7,455.19	6,250.00	(1,205.19)	33,714.49	31,250.00	(2,464.49)
'5612-1-1	Filters: Garge-FR	950.06	1,000.00	49.94	3,759.21	5,000.00	1,240.79
'5630-2-1	Purchased Tires: Trans-FR	3,506.84	2,250.00	(1,256.84)	18,269.00	11,250.00	(7,019.00)
'5652-2-1	Fuel Expense: Trans-FR	17,497.56	25,250.00	7,752.44	123,759.18	126,250.00	2,490.82
'5653-2-1	Taxes:Trans-FR	80.67	143.00	62.33	599.36	715.00	115.64
'5654-2-1	Motor Oil: Trans-FR	533.84	1,128.00	594.16	5,007.33	5,640.00	632.67
'5656-2-1	Antifreeze: Trans-FR	302.50	175.00	(127.50)	907.50	875.00	(32.50)
'5659-1-1	Other Fluids FR :Garage	503.06	475.00	(28.06)	2,134.62	2,375.00	240.38
'5910-6-1	Professional Fees: Transportation Study-FR	-	1,250.00	1,250.00	-	6,250.00	6,250.00
'6010-6-1	Wages: Admin-FR	47,464.56	44,718.46	(2,746.10)	206,862.21	196,761.23	(10,100.98)
'6030-1-1	Vacation Pay: Garge-FR	2,088.02	1,712.00	(376.02)	8,931.43	8,560.00	(371.43)
'6030-2-1	Vacation Pay: Trans-FR	4,033.92	2,750.00	(1,283.92)	21,960.40	13,750.00	(8,210.40)
'6030-6-1	Vacation Pay: Admin-FR	2,892.45	2,712.00	(180.45)	13,643.50	13,560.00	(83.50)
'6032-1-1	Sick Pay: Garge-FR	356.08	321.00	(35.08)	727.37	1,605.00	877.63
'6032-2-1	Sick Pay: Trans-FR	1,008.48	982.00	(26.48)	2,857.36	4,910.00	2,052.64
'6032-6-1	Sick Pay: Admin-FR	41.90	581.00	539.10	612.16	2,905.00	2,292.84
'6034-1-1	Holiday Pay: Garge-FR	1,161.37	770.00	(391.37)	3,424.14	3,850.00	425.86
'6034-2-1	Holiday Pay: Trans-FR	2,689.28	2,357.00	(332.28)	7,900.24	11,785.00	3,884.76
'6034-6-1	Holiday Pay: Admin-FR	2,002.84	1,395.00	(607.84)	6,688.46	6,975.00	286.54
'6039-1-1	Other Paid Absences: Garge-FR	197.97	250.00	52.03	292.22	1,250.00	957.78
'6039-2-1	Other Paid Absences: Trans-FR	-	425.00	425.00	1,675.52	2,125.00	449.48
'6039-6-1	Other Paid Absences: Admin-FR	63.60	550.00	486.40	1,046.51	2,750.00	1,703.49
'6050-6-1	Fica on Wages: Admin-FR	3,922.46	3,473.00	(449.46)	17,019.25	17,365.00	345.75

Monroe County Transportation Authority
Budget Variance Report for Fixed Route
For the Five Months Ending November 30, 2018

Account #	Account Name	Period to Date - November			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
'6052-6-1	PAUC on Wages: Admin-FR	79.16	319.00	239.84	344.96	1,595.00	1,250.04
'6054-6-1	FICA on 3rd Party Sick Pay	-	40.00	40.00	-	200.00	200.00
'6090-1-1	Hospitalization: Garge-FR	3,064.13	3,780.00	715.87	15,387.03	18,900.00	3,512.97
'6090-2-1	Hospitalization: Trans-FR	12,539.97	10,839.00	(1,700.97)	59,773.21	54,195.00	(5,578.21)
'6090-6-1	Hospitalization: Admin-FR	6,904.27	8,341.00	1,436.73	39,061.01	41,705.00	2,643.99
'6092-1-1	Life Insurance: Garge-FR	192.82	280.00	87.18	927.38	1,400.00	472.62
'6092-2-1	Life Insurance: Trans-FR	429.68	450.00	20.32	2,148.39	2,250.00	101.61
'6092-6-1	Life Insurance: Admin-FR	256.26	275.00	18.74	1,310.23	1,375.00	64.77
'6093-6-1	Employee Assistance Program FR	410.00	150.00	(260.00)	410.00	750.00	340.00
'6094-1-1	Uniforms: Garge-FR	245.85	472.00	226.15	1,457.18	2,360.00	902.82
'6094-2-1	Uniforms: Trans-FR	536.55	550.00	13.45	2,572.34	2,750.00	177.66
'6096-6-1	Pension: Admin-FR	2,790.69	2,400.00	(390.69)	12,204.06	12,000.00	(204.06)
'6098-1-1	Bonus/Gifts: Garge-FR	497.58	490.00	(7.58)	3,213.07	2,450.00	(763.07)
'6098-2-1	Bonus/Gifts: Trans-FR	693.93	175.00	(518.93)	1,009.04	875.00	(134.04)
'6098-6-1	Bonus/Gifts: Admin-FR	587.88	550.00	(37.88)	490.12	2,750.00	2,259.88
'6152-3-1	Building Contract Service-FR	2,264.62	1,750.00	(514.62)	10,107.79	8,750.00	(1,357.79)
'6153-3-1	Building Supplies & Materials-FR	-	125.00	125.00	63.57	625.00	561.43
'6154-3-1	Building:Repairs & Maintenance-FR	1,172.45	2,000.00	827.55	14,903.92	10,000.00	(4,903.92)
'6159-3-1	Building - Other FR	-	25.00	25.00	-	125.00	125.00
'6215-6-1	Staff Travel: Admin-FR	508.67	1,250.00	741.33	4,011.13	6,250.00	2,238.87
'6251-6-1	Board Seminars: Admin-FR	-	75.00	75.00	505.26	375.00	(130.26)
'6253-6-1	Staff Seminars: Admin-FR	232.20	575.25	343.05	897.36	2,876.25	1,978.89
'6310-6-1	Telephone: Admin-FR	202.05	487.00	284.95	4,529.59	2,435.00	(2,094.59)
'6330-6-1	Electric: Admin-FR	1,168.69	1,320.00	151.31	5,345.78	6,600.00	1,254.22
'6350-6-1	Non-Elec. Heat: Admin-FR	1,364.67	1,320.00	(44.67)	1,143.50	6,600.00	5,456.50
'6360-6-1	Cable TV: Admin-FR	69.07	60.00	(9.07)	332.21	300.00	(32.21)
'6370-6-1	Water Expense: Admin-FR	345.10	250.00	(95.10)	1,306.87	1,250.00	(56.87)
'6390-6-1	Garbage Removal: Admin-FR	607.00	400.00	(207.00)	2,846.43	2,000.00	(846.43)
'6530-4-1	Advertising: Promo-FR	-	225.00	225.00	-	1,125.00	1,125.00
'6531-4-1	Legal Notice Adv: Promo-FR	32.93	225.00	192.07	32.93	1,125.00	1,092.07
'6550-4-1	Marketing: Promo-FR	628.47	2,296.00	1,667.53	5,404.46	11,480.00	6,075.54
'6551-4-1	Schedules Expense: Promo-FR	-	1,375.00	1,375.00	1,835.00	6,875.00	5,040.00
'6552-4-1	Tickets & Passes: Promo-FR	-	450.00	450.00	1,050.00	2,250.00	1,200.00
'6710-5-1	Vehicle Insurance: In&Sf-FR	22,661.99	21,382.00	(1,279.99)	116,513.22	106,910.00	(9,603.22)
'6720-5-1	In House Claims-FR	981.89	825.00	(156.89)	1,027.44	4,125.00	3,097.56
'6736-5-1	Workmans Comp Ins: In&Sf-FR	5,197.83	6,023.00	825.17	29,298.38	30,115.00	816.62
'6752-5-1	Safety and Training - FR	159.77	562.00	402.23	3,699.77	2,810.00	(889.77)
'6800-1-1	Consumable Supplies: Garge-FR	417.49	560.00	142.51	4,678.20	2,800.00	(1,878.20)
'6800-2-1	Consumable Supplies: Trans-FR	-	55.00	55.00	-	275.00	275.00
'6800-6-1	Consumable Supplies: Admin-FR	710.52	650.00	(60.52)	2,912.70	3,250.00	337.30
'6850-6-1	Postage: Admin-FR	99.04	150.00	50.96	653.98	750.00	96.02
'6910-6-1	Professional Fees: Admin-FR	1,757.19	3,370.00	1,612.81	14,643.44	16,850.00	2,206.56
'6911-6-1	Legal Expense: Admin-FR	331.50	2,000.00	1,668.50	4,680.75	10,000.00	5,319.25

Monroe County Transportation Authority
Budget Variance Report for Fixed Route
For the Five Months Ending November 30, 2018

Account #	Account Name	Period to Date - November			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
'6912-6-1	Labor Attorney: Admin-FR	-	237.00	237.00	-	1,185.00	1,185.00
'6913-6-1	Drug Screens - FR	264.00	67.00	(197.00)	876.80	335.00	(541.80)
6915-6-1	Maintenance/Service Agreements:Admin-FR	2,730.32	3,000.00	269.68	13,651.28	15,000.00	1,348.72
'6916-6-1	Auditor: Admin-FR	2,700.00	1,317.00	(1,383.00)	13,410.00	6,585.00	(6,825.00)
'6930-1-1	Small Tools & Equip.: Garge-FR	190.79	87.00	(103.79)	2,978.87	435.00	(2,543.87)
'6930-6-1	Small Tools & Service Agrmnts: Admin-FR	488.86	1,375.00	886.14	10,177.72	6,875.00	(3,302.72)
'6951-1-1	Towing Expense: Garge-FR	-	75.00	75.00	1,325.00	375.00	(950.00)
'6952-2-1	License Renewals & Physicals: Trans-FR	945.00	300.00	(645.00)	1,837.50	1,500.00	(337.50)
'6954-2-1	Communication: Trans-FR	538.03	625.00	86.97	4,211.25	3,125.00	(1,086.25)
'6970-6-1	Dues/Memb/Subsc/: Admin-FR	437.50	900.00	462.50	5,860.79	4,500.00	(1,360.79)
'6999-6-1	Other Expense Admin - FR	1,768.06	300.00	(1,468.06)	5,184.07	1,500.00	(3,684.07)
'7996-6-1	Bank Charges-FR	117.12	75.00	(42.12)	556.24	375.00	(181.24)
'7996-7-1	Interest Expense - FR	-	20.00	20.00	316.42	100.00	(216.42)
	Total Expenses	297,067.24	308,004.71	10,937.47	1,472,821.60	1,453,117.48	(19,704.12)
	Net Income from Operations	-	-	(0.00)	-	-	(0.00)

Monroe County Transportation Authority
Budget Variance Report for Shared Ride
For the Five Months Ending November 30, 2018

Account #	Account Name	Period to Date - November			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
4111-0-2	Farebox Shared Ride	6,984.93	11,823.00	(4,838.07)	46,053.63	59,115.00	(13,061.37)
4113-0-2	Billed Shared Ride	10,645.30	8,400.00	2,245.30	49,258.15	42,000.00	7,258.15
4170-0-2	Advertising SR	375.00	678.76	(303.76)	937.50	3,039.38	(2,101.88)
4520-0-2	Grants State Act 44-SR	22,707.20	12,481.16	10,226.04	54,917.08	54,917.08	-
4530-0-2	Grants State-SR	-	-	-	-	-	-
4553-0-2	Grants PWD-SR	27,195.00	33,070.38	(5,875.38)	141,723.45	145,509.69	(3,786.24)
4550-0-2	Grants Lottery - SR	73,537.75	89,811.92	(16,274.17)	401,698.95	395,172.46	6,526.49
4560-0-2	Medical Assistance Grant	70,170.00	70,170.34	(0.34)	338,155.80	350,851.67	(12,695.87)
4590-0-2	Other Revenue S/R	-	-	-	-	-	-
4996-0-2	Interest Income -SR	6.35	25.00	(18.65)	31.24	125.00	(93.76)
	Total Revenue	211,621.53	226,460.56	(14,839.03)	1,032,775.80	1,050,730.28	(17,954.48)
5010-1-2	Wages: Mechn-SR	14,357.69	14,503.84	146.15	64,735.79	63,816.92	(918.87)
5010-2-2	Wages: Drivr-SR	72,419.91	76,730.76	4,310.85	341,912.01	337,615.38	(4,296.63)
5050-1-2	Fica: Mechn-SR	1,259.87	1,094.00	(165.87)	5,507.03	5,470.00	(37.03)
5050-2-2	Fica: Drivr-SR	6,104.64	5,663.00	(441.64)	29,700.38	28,315.00	(1,385.38)
5052-1-2	PAUC: Mechn-SR	-	133.00	133.00	34.67	665.00	630.33
5052-2-2	PAUC: Drivr-SR	307.39	705.00	397.61	2,303.41	3,525.00	1,221.59
5096-1-2	Pension: Mechn-SR	912.05	754.00	(158.05)	3,975.17	3,770.00	(205.17)
5096-2-2	Pension: Drivr-SR	2,861.86	1,995.00	(866.86)	13,721.13	9,975.00	(3,746.13)
5320-2-2	MA Outside Transportation	1,260.00	1,250.00	(10.00)	6,265.00	6,250.00	(15.00)
5340-2-2	MA Mileage Reimburse-In County	2,125.32	2,250.00	124.68	11,558.40	11,250.00	(308.40)
5342-2-2	MA Mileage Reimburse-Out Cnty	541.60	1,250.00	708.40	4,579.21	6,250.00	1,670.79
5610-1-2	Parts: Garge-SR	3,532.00	3,750.00	218.00	22,561.90	18,750.00	(3,811.90)
5612-1-2	Filters: Garge-SR	230.42	250.00	19.58	786.05	1,250.00	463.95
5630-2-2	Purchased Tires: Trans-SR	2,400.49	2,500.00	99.51	12,924.95	12,500.00	(424.95)
5652-2-2	Fuel Expense: Trans-SR	10,308.82	16,000.00	5,691.18	67,748.60	80,000.00	12,251.40
5653-2-2	Taxes:Trans-SR	53.78	96.00	42.22	399.57	480.00	80.43
5654-2-2	Motor Oil: Trans-SR	991.24	577.00	(414.24)	2,327.03	2,885.00	557.97
5656-2-2	Antifreeze: Trans-SR	-	75.00	75.00	302.50	375.00	72.50
6010-6-2	Wages: Admin-SR	48,788.51	44,719.62	(4,068.89)	210,803.48	196,766.31	(14,037.17)
6030-1-2	Vacation Pay: Garge-SR	1,226.30	955.00	(271.30)	5,245.45	4,775.00	(470.45)
6030-2-2	Vacation Pay: Trans-SR	641.60	1,663.00	1,021.40	6,780.96	8,315.00	1,534.04
6030-6-2	Vacation Pay: Admin-SR	2,892.46	3,178.00	285.54	13,643.54	15,890.00	2,246.46
6032-1-2	Sick Pay: Garge-SR	209.12	188.00	(21.12)	427.19	940.00	512.81
6032-2-2	Sick Pay: Trans-SR	256.64	333.00	76.36	1,796.48	1,665.00	(131.48)
6032-6-2	Sick Pay: Admin-SR	41.90	581.00	539.10	612.16	2,905.00	2,292.84
6034-1-2	Holiday Pay: Garge-SR	682.07	465.00	(217.07)	2,010.98	2,325.00	314.02
6034-2-2	Holiday Pay: Trans-SR	898.24	665.00	(233.24)	3,456.64	3,325.00	(131.64)
6034-6-2	Holiday Pay: Admin-SR	2,002.84	1,434.01	(568.83)	6,688.48	7,170.04	481.56
6039-1-2	Other Paid Absences: Garge-SR	116.27	176.00	59.73	171.62	880.00	708.38
6039-2-2	Other Paid Absences: Trans-SR	-	333.00	333.00	128.32	1,665.00	1,536.68
6039-6-2	Other Paid Absences: Admin-SR	63.61	543.00	479.39	1,046.55	2,715.00	1,668.45
6050-6-2	Fica on Wages: Admin-SR	3,922.47	3,411.00	(511.47)	17,019.27	17,055.00	35.73
6052-6-2	PAUC on Wages: Admin-SR	79.17	388.00	308.83	344.99	1,940.00	1,595.01
6054-6-2	FICA on 3rd Party Sick Pay	-	40.00	40.00	-	200.00	200.00
6090-1-2	Hospitalization: Garge-SR	2,060.70	2,376.00	315.30	10,312.48	11,880.00	1,567.52
6090-2-2	Hospitalization: Trans-SR	2,675.00	2,927.00	252.00	12,801.03	14,635.00	1,833.97

Monroe County Transportation Authority
Budget Variance Report for Shared Ride
For the Five Months Ending November 30, 2018

Account #	Account Name	Period to Date - November			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
6090-6-2	Hospitalization: Admin-SR	6,904.28	8,220.33	1,316.05	39,061.60	41,101.63	2,040.03
6092-1-2	Life Insurance: Garge-SR	113.24	180.00	66.76	602.92	900.00	297.08
6092-2-2	Life Insurance: Trans-SR	190.08	225.00	34.92	998.12	1,125.00	126.88
6092-6-2	Life Insurance: Admin-SR	256.26	275.00	18.74	1,310.23	1,375.00	64.77
6093-6-2	Employee Assistance Program SR	410.00	150.00	(260.00)	410.00	750.00	340.00
6094-1-2	Uniforms: Garge-SR	144.39	250.00	105.61	855.80	1,250.00	394.20
6094-2-2	Uniforms: Trans-SR	833.76	875.00	41.24	4,708.42	4,375.00	(333.42)
6096-6-2	Pension: Admin-SR	2,790.70	2,400.00	(390.70)	12,204.07	12,000.00	(204.07)
6098-1-2	Bonus/Gifts: Garge-SR	698.37	315.00	(383.37)	2,428.37	1,575.00	(853.37)
6098-2-2	Bonus/Gifts: Trans-SR	659.68	250.00	(409.68)	5,906.61	1,250.00	(4,656.61)
6098-6-2	Bonus/Gifts: Admin-SR	1,138.63	550.00	(588.63)	1,710.38	2,750.00	1,039.62
6253-6-2	Staff Seminars: Admin-SR	20.19	50.00	29.81	78.03	250.00	171.97
6310-6-2	Telephone: Admin-SR	22.45	50.00	27.55	584.76	250.00	(334.76)
6330-6-2	Electric: Admin-SR	779.13	880.00	100.87	3,563.87	4,400.00	836.13
6350-6-2	Non-Elec. Heat: Admin-SR	909.78	880.00	(29.78)	762.34	4,400.00	3,637.66
6360-6-2	Cable TV: Admin-SR	46.05	40.00	(6.05)	221.49	200.00	(21.49)
6370-6-2	Water Expense: Admin-SR	208.07	167.00	(41.07)	849.29	835.00	(14.29)
6390-6-2	Garbage Removal: Admin-SR	404.67	267.00	(137.67)	1,365.51	1,335.00	(30.51)
6550-4-2	Marketing: Promo-SR	-	-	-	-	-	-
6710-5-2	Vehicle Insurance: In&Sf-SR	3,999.18	3,761.00	(238.18)	18,025.29	18,805.00	779.71
6720-5-2	In House Claims-SR	572.07	539.00	(33.07)	793.75	2,695.00	1,901.25
6736-5-2	Workmans Comp Ins: In&Sf-SR	4,798.00	5,560.00	762.00	25,029.47	27,800.00	2,770.53
6800-1-2	Consumable Supplies: Garge-SR	178.94	250.00	71.06	2,141.65	1,250.00	(891.65)
6800-2-2	Consumable Supplies: Trans-SR	-	42.00	42.00	-	210.00	210.00
6800-6-2	Consumable Supplies: Admin-SR	576.74	550.00	(26.74)	2,227.74	2,750.00	522.26
6850-6-2	Postage: Admin-SR	231.09	325.00	93.91	1,112.18	1,625.00	512.82
6910-6-2	Professional Fees: Admin-SR	764.34	2,441.00	1,676.66	7,614.72	12,205.00	4,590.28
6912-6-2	Labor Attorney: Admin-SR	-	175.00	175.00	-	875.00	875.00
6913-6-2	Drug Screens - SR	47.20	275.00	227.80	1,518.40	1,375.00	(143.40)
6916-6-2	Auditor: Admin-SR	1,800.00	988.00	(812.00)	8,940.00	4,940.00	(4,000.00)
6930-1-2	Small Tools & Equip.: Garge-SR	127.20	50.00	(77.20)	754.25	250.00	(504.25)
6930-6-2	Small Tools & Service Agrmnts: Admin-SR	21.15	-	(21.15)	21.15	-	(21.15)
6951-1-2	Towing Expense: Garge-SR	230.00	200.00	(30.00)	1,030.00	1,000.00	(30.00)
6952-2-2	Licnese Renewals & Physicals: Trans-SR	405.00	350.00	(55.00)	1,329.00	1,750.00	421.00
6954-2-2	Communication: Trans-SR	633.37	675.00	41.63	4,916.84	3,375.00	(1,541.84)
6970-6-2	Dues/Memb/Subsc/: Admin-SR	145.83	300.00	154.17	753.92	1,500.00	746.08
7996-6-2	Bank Charges-SR	-	3.00	3.00	(24.50)	15.00	39.50
	Total Expenses	217,283.82	226,460.56	9,176.74	1,038,438.09	1,050,730.28	12,292.19
	Net Income from Operations	(5,662.29)	-	(5,662.29)	(5,662.29)	-	(5,662.29)

Monroe County Transportation Authority
Budget Variance Report for Fixed Route
For the Six Months Ending December 31, 2018

Account #	Account Name	Period to Date - December			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
'4111-0-1	Farebox Fixed Route	11,187.31	13,000.00	(1,812.69)	78,591.66	78,000.00	591.66
'4113-0-1	Billed Fixed Route	30.00	750.00	(720.00)	5,614.50	4,500.00	1,114.50
'4151-0-1	Office Sales - Tickets & Pass	4,267.52	7,000.00	(2,732.48)	42,930.99	42,000.00	930.99
'4170-0-1	Advertising Revenue FR	-	1,800.00	(1,800.00)	2,812.50	10,800.00	(7,987.50)
'4510-0-1	Grants Federal 5311	41,675.00	41,675.00	-	250,050.00	250,050.00	-
'4511-0-1	Grants Federal 5307	-	41,675.00	(41,675.00)	223,225.00	250,050.00	(26,825.00)
'4520-0-1	Grants State Act 44-FR	216,888.30	152,343.77	64,544.53	1,036,544.28	972,000.00	64,544.28
'4570-0-1	Grants Local F/R	14,277.25	14,277.25	-	85,663.50	85,663.50	-
'4590-0-1	Other Revenue F/R	2,355.88	6,500.00	(4,144.12)	38,017.32	39,000.00	(982.68)
'4996-0-1	Interest Income -FR	15.83	15.00	0.83	68.94	90.00	(21.06)
	Total Revenue	290,697.09	279,036.02	11,661.07	1,763,518.69	1,732,153.50	31,365.19
'5010-1-1	Wages: Mechn-FR	20,400.03	19,707.69	(692.34)	130,625.82	128,100.00	(2,525.82)
'5010-2-1	Wages: Drivr-FR	62,002.77	60,392.31	(1,610.46)	407,490.25	392,550.00	(14,940.25)
'5050-1-1	Fica: Mechn-FR	1,793.25	1,862.00	68.75	11,170.10	11,172.00	1.90
'5050-2-1	Fica: Drivr-FR	5,277.88	5,696.00	418.12	34,127.55	34,176.00	48.45
'5052-1-1	PAUC: Mechn-FR	-	171.00	171.00	59.04	1,026.00	966.96
'5052-2-1	PAUC: Drivr-FR	28.60	523.00	494.40	511.30	3,138.00	2,626.70
'5096-1-1	Pension: Mechn-FR	1,308.98	1,284.00	(24.98)	8,077.52	7,704.00	(373.52)
'5096-2-1	Pension: Drivr-FR	3,092.03	3,928.00	835.97	20,506.46	23,568.00	3,061.54
'5330-2-1	Complimentary Transportation-ADA	7,358.00	6,224.00	(1,134.00)	46,606.00	37,344.00	(9,262.00)
'5610-1-1	Parts: Garge-FR	4,322.19	6,250.00	1,927.81	38,036.68	37,500.00	(536.68)
'5612-1-1	Filters: Garge-FR	874.69	1,000.00	125.31	4,633.90	6,000.00	1,366.10
'5630-2-1	Purchased Tires: Trans-FR	161.28	2,250.00	2,088.72	18,430.28	13,500.00	(4,930.28)
'5652-2-1	Fuel Expense: Trans-FR	49,500.39	25,250.00	(24,250.39)	173,259.57	151,500.00	(21,759.57)
'5653-2-1	Taxes:Trans-FR	228.16	143.00	(85.16)	827.52	858.00	30.48
'5654-2-1	Motor Oil: Trans-FR	1,329.96	1,128.00	(201.96)	6,337.29	6,768.00	430.71
'5656-2-1	Antifreeze: Trans-FR	-	175.00	175.00	907.50	1,050.00	142.50
'5659-1-1	Other Fluids FR :Garage	577.94	475.00	(102.94)	2,712.56	2,850.00	137.44
'5910-6-1	Professional Fees: Transportation Study-FR	-	1,250.00	1,250.00	-	7,500.00	7,500.00
'6010-6-1	Wages: Admin-FR	38,976.91	35,774.77	(3,202.14)	245,839.12	232,536.00	(13,303.12)
'6030-1-1	Vacation Pay: Garge-FR	2,364.01	1,712.00	(652.01)	11,295.44	10,272.00	(1,023.44)
'6030-2-1	Vacation Pay: Trans-FR	3,697.76	2,750.00	(947.76)	25,658.16	16,500.00	(9,158.16)
'6030-6-1	Vacation Pay: Admin-FR	1,555.66	2,712.00	1,156.34	15,199.16	16,272.00	1,072.84
'6032-1-1	Sick Pay: Garge-FR	650.06	321.00	(329.06)	1,377.43	1,926.00	548.57
'6032-2-1	Sick Pay: Trans-FR	2,689.28	982.00	(1,707.28)	5,546.64	5,892.00	345.36
'6032-6-1	Sick Pay: Admin-FR	-	581.00	581.00	612.16	3,486.00	2,873.84
'6034-1-1	Holiday Pay: Garge-FR	-	770.00	770.00	3,424.14	4,620.00	1,195.86
'6034-2-1	Holiday Pay: Trans-FR	672.32	2,357.00	1,684.68	8,572.56	14,142.00	5,569.44
'6034-6-1	Holiday Pay: Admin-FR	167.59	1,395.00	1,227.41	6,856.05	8,370.00	1,513.95
'6039-1-1	Other Paid Absences: Garge-FR	232.65	250.00	17.35	524.87	1,500.00	975.13
'6039-2-1	Other Paid Absences: Trans-FR	504.24	425.00	(79.24)	2,179.76	2,550.00	370.24
'6039-6-1	Other Paid Absences: Admin-FR	657.89	550.00	(107.89)	1,704.40	3,300.00	1,595.60
'6050-6-1	Fica on Wages: Admin-FR	3,886.08	3,473.00	(413.08)	20,905.33	20,838.00	(67.33)

Monroe County Transportation Authority
Budget Variance Report for Fixed Route
For the Six Months Ending December 31, 2018

Account #	Account Name	Period to Date - December			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
'6052-6-1	PAUC on Wages: Admin-FR	48.63	319.00	270.37	393.59	1,914.00	1,520.41
'6054-6-1	FICA on 3rd Party Sick Pay	-	40.00	40.00	-	240.00	240.00
'6090-1-1	Hospitalization: Garge-FR	3,209.64	3,780.00	570.36	18,596.67	22,680.00	4,083.33
'6090-2-1	Hospitalization: Trans-FR	11,979.25	10,839.00	(1,140.25)	71,752.46	65,034.00	(6,718.46)
'6090-6-1	Hospitalization: Admin-FR	6,846.21	8,341.00	1,494.79	45,907.22	50,046.00	4,138.78
'6092-1-1	Life Insurance: Garge-FR	192.82	280.00	87.18	1,120.20	1,680.00	559.80
'6092-2-1	Life Insurance: Trans-FR	429.68	450.00	20.32	2,578.07	2,700.00	121.93
'6092-6-1	Life Insurance: Admin-FR	284.96	275.00	(9.96)	1,595.19	1,650.00	54.81
'6093-6-1	Employee Assistance Program FR	-	150.00	150.00	410.00	900.00	490.00
'6094-1-1	Uniforms: Garge-FR	646.03	472.00	(174.03)	2,103.21	2,832.00	728.79
'6094-2-1	Uniforms: Trans-FR	563.53	550.00	(13.53)	3,135.87	3,300.00	164.13
'6096-6-1	Pension: Admin-FR	2,228.41	2,400.00	171.59	14,432.47	14,400.00	(32.47)
'6098-1-1	Bonus/Gifts: Garge-FR	533.72	490.00	(43.72)	3,746.79	2,940.00	(806.79)
'6098-2-1	Bonus/Gifts: Trans-FR	805.43	175.00	(630.43)	1,814.47	1,050.00	(764.47)
'6098-6-1	Bonus/Gifts: Admin-FR	3,844.39	550.00	(3,294.39)	4,334.51	3,300.00	(1,034.51)
'6152-3-1	Building Contract Service-FR	2,290.80	1,750.00	(540.80)	12,398.59	10,500.00	(1,898.59)
'6153-3-1	Building Supplies & Materials-FR	-	125.00	125.00	63.57	750.00	686.43
'6154-3-1	Building:Repairs & Maintenance-FR	757.23	2,000.00	1,242.77	15,661.15	12,000.00	(3,661.15)
'6159-3-1	Building - Other FR	-	25.00	25.00	-	150.00	150.00
'6215-6-1	Staff Travel: Admin-FR	899.30	1,250.00	350.70	4,910.43	7,500.00	2,589.57
'6251-6-1	Board Seminars: Admin-FR	-	75.00	75.00	505.26	450.00	(55.26)
'6253-6-1	Staff Seminars: Admin-FR	-	575.25	575.25	897.36	3,451.50	2,554.14
'6310-6-1	Telephone: Admin-FR	1,056.47	487.00	(569.47)	5,586.06	2,922.00	(2,664.06)
'6330-6-1	Electric: Admin-FR	1,255.43	1,320.00	64.57	6,601.21	7,920.00	1,318.79
'6350-6-1	Non-Elec. Heat: Admin-FR	1,865.13	1,320.00	(545.13)	3,008.63	7,920.00	4,911.37
'6360-6-1	Cable TV: Admin-FR	69.07	60.00	(9.07)	401.28	360.00	(41.28)
'6370-6-1	Water Expense: Admin-FR	273.80	250.00	(23.80)	1,580.67	1,500.00	(80.67)
'6390-6-1	Garbage Removal: Admin-FR	475.49	400.00	(75.49)	3,321.92	2,400.00	(921.92)
'6530-4-1	Advertising: Promo-FR	-	225.00	225.00	-	1,350.00	1,350.00
'6531-4-1	Legal Notice Adv: Promo-FR	-	225.00	225.00	32.93	1,350.00	1,317.07
'6550-4-1	Marketing: Promo-FR	404.50	2,296.00	1,891.50	5,808.96	13,776.00	7,967.04
'6551-4-1	Schedules Expense: Promo-FR	-	1,375.00	1,375.00	1,835.00	8,250.00	6,415.00
'6552-4-1	Tickets & Passes: Promo-FR	710.00	450.00	(260.00)	1,760.00	2,700.00	940.00
'6710-5-1	Vehicle Insurance: In&Sf-FR	22,661.99	21,382.00	(1,279.99)	139,175.21	128,292.00	(10,883.21)
'6720-5-1	In House Claims-FR	-	825.00	825.00	1,027.44	4,950.00	3,922.56
'6736-5-1	Workmans Comp Ins: In&Sf-FR	5,197.83	6,023.00	825.17	34,496.21	36,138.00	1,641.79
'6752-5-1	Safety and Training - FR	-	562.00	562.00	3,699.77	3,372.00	(327.77)
'6800-1-1	Consumable Supplies: Garge-FR	209.23	560.00	350.77	4,887.43	3,360.00	(1,527.43)
'6800-2-1	Consumable Supplies: Trans-FR	-	55.00	55.00	-	330.00	330.00
'6800-6-1	Consumable Supplies: Admin-FR	562.22	650.00	87.78	3,474.92	3,900.00	425.08
'6850-6-1	Postage: Admin-FR	117.24	150.00	32.76	771.22	900.00	128.78
'6910-6-1	Professional Fees: Admin-FR	910.02	3,370.00	2,459.98	15,553.46	20,220.00	4,666.54
'6911-6-1	Legal Expense: Admin-FR	1,323.00	2,000.00	677.00	6,003.75	12,000.00	5,996.25

Monroe County Transportation Authority
Budget Variance Report for Fixed Route
For the Six Months Ending December 31, 2018

Account #	Account Name	Period to Date - December			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
'6912-6-1	Labor Attorney: Admin-FR	-	237.00	237.00	-	1,422.00	1,422.00
'6913-6-1	Drug Screens - FR	-	67.00	67.00	876.80	402.00	(474.80)
6915-6-1	Maintenance/Service Agreements:Admin-FR	754.83	3,000.00	2,245.17	14,406.11	18,000.00	3,593.89
'6916-6-1	Auditor: Admin-FR	-	1,317.00	1,317.00	13,410.00	7,902.00	(5,508.00)
'6930-1-1	Small Tools & Equip.: Garge-FR	-	87.00	87.00	2,978.87	522.00	(2,456.87)
'6930-6-1	Small Tools & Service Agrmnts: Admin-FR	523.61	1,375.00	851.39	10,701.33	8,250.00	(2,451.33)
'6951-1-1	Towing Expense: Garge-FR	-	75.00	75.00	1,325.00	450.00	(875.00)
'6952-2-1	License Renewals & Physicals: Trans-FR	-	300.00	300.00	1,837.50	1,800.00	(37.50)
'6954-2-1	Communication: Trans-FR	485.05	625.00	139.95	4,696.30	3,750.00	(946.30)
'6970-6-1	Dues/Memb/Subsc/: Admin-FR	1,427.50	900.00	(527.50)	7,288.29	5,400.00	(1,888.29)
'6999-6-1	Other Expense Admin - FR	375.42	300.00	(75.42)	5,559.49	1,800.00	(3,759.49)
'7996-6-1	Bank Charges-FR	168.63	75.00	(93.63)	724.87	450.00	(274.87)
'7996-7-1	Interest Expense - FR	-	20.00	20.00	316.42	120.00	(196.42)
	Total Expenses	290,697.09	279,036.02	(11,661.07)	1,763,518.69	1,732,153.50	(31,365.19)
	Net Income from Operations	-	-	-	-	-	(0.00)

**Monroe County Transportation Authority
Budget Variance Report for Shared Ride
For the Six Months Ending December 31, 2018**

Account #	Account Name	Period to Date - December			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
4111-0-2	Farebox Shared Ride	12,234.52	11,823.00	411.52	58,288.15	70,938.00	(12,649.85)
4113-0-2	Billed Shared Ride	9,037.75	8,400.00	637.75	58,295.90	50,400.00	7,895.90
4170-0-2	Advertising SR	-	560.62	(560.62)	937.50	3,600.00	(2,662.50)
4520-0-2	Grants State Act 44-SR	9,984.92	9,984.92	-	64,902.00	64,902.00	-
4553-0-2	Grants PWD-SR	23,564.65	26,456.31	(2,891.66)	165,288.10	171,966.00	(6,677.90)
4550-0-2	Grants Lottery - SR	67,456.00	71,849.54	(4,393.54)	469,154.95	467,022.00	2,132.95
4560-0-2	Medical Assistance Grant	70,170.00	70,170.33	(0.33)	408,325.80	421,022.00	(12,696.20)
4590-0-2	Other Revenue S/R	-	-	-	-	-	-
4996-0-2	Interest Income -SR	16.44	25.00	(8.56)	47.68	150.00	(102.32)
	Total Revenue	192,464.28	199,269.72	(6,805.44)	1,225,240.08	1,250,000.00	(24,759.92)
5010-1-2	Wages: Mechn-SR	11,980.97	11,603.08	(377.89)	76,716.76	75,420.00	(1,296.76)
5010-2-2	Wages: Drivr-SR	61,028.09	61,384.62	356.53	402,940.10	399,000.00	(3,940.10)
5050-1-2	Fica: Mechn-SR	1,053.18	1,094.00	40.82	6,560.21	6,564.00	3.79
5050-2-2	Fica: Drivr-SR	5,239.25	5,663.00	423.75	34,939.63	33,978.00	(961.63)
5052-1-2	PAUC: Mechn-SR	-	133.00	133.00	34.67	798.00	763.33
5052-2-2	PAUC: Drivr-SR	194.74	705.00	510.26	2,498.15	4,230.00	1,731.85
5096-1-2	Pension: Mechn-SR	768.76	754.00	(14.76)	4,743.93	4,524.00	(219.93)
5096-2-2	Pension: Drivr-SR	2,433.65	1,995.00	(438.65)	16,154.78	11,970.00	(4,184.78)
5320-2-2	MA Outside Transportation	910.00	1,250.00	340.00	7,175.00	7,500.00	325.00
5340-2-2	MA Mileage Reimburse-In County	2,947.80	2,250.00	(697.80)	14,506.20	13,500.00	(1,006.20)
5342-2-2	MA Mileage Reimburse-Out Cnty	1,653.85	1,250.00	(403.85)	6,233.06	7,500.00	1,266.94
5610-1-2	Parts: Garge-SR	5,692.61	3,750.00	(1,942.61)	28,254.51	22,500.00	(5,754.51)
5612-1-2	Filters: Garge-SR	-	250.00	250.00	786.05	1,500.00	713.95
5630-2-2	Purchased Tires: Trans-SR	(36.73)	2,500.00	2,536.73	12,888.22	15,000.00	2,111.78
5652-2-2	Fuel Expense: Trans-SR	31,647.00	16,000.00	(15,647.00)	99,395.60	96,000.00	(3,395.60)
5653-2-2	Taxes:Trans-SR	152.10	96.00	(56.10)	551.67	576.00	24.33
5654-2-2	Motor Oil: Trans-SR	117.39	577.00	459.61	2,444.42	3,462.00	1,017.58
5656-2-2	Antifreeze: Trans-SR	302.50	75.00	(227.50)	605.00	450.00	(155.00)
6010-6-2	Wages: Admin-SR	39,603.24	35,775.69	(3,827.55)	250,406.72	232,542.00	(17,864.72)
6030-1-2	Vacation Pay: Garge-SR	1,388.39	955.00	(433.39)	6,633.84	5,730.00	(903.84)
6030-2-2	Vacation Pay: Trans-SR	1,796.48	1,663.00	(133.48)	8,577.44	9,978.00	1,400.56
6030-6-2	Vacation Pay: Admin-SR	1,555.66	3,178.00	1,622.34	15,199.20	19,068.00	3,868.80
6032-1-2	Sick Pay: Garge-SR	381.78	188.00	(193.78)	808.97	1,128.00	319.03
6032-2-2	Sick Pay: Trans-SR	-	333.00	333.00	1,796.48	1,998.00	201.52
6032-6-2	Sick Pay: Admin-SR	-	581.00	581.00	612.16	3,486.00	2,873.84
6034-1-2	Holiday Pay: Garge-SR	-	465.00	465.00	2,010.98	2,790.00	779.02
6034-2-2	Holiday Pay: Trans-SR	-	665.00	665.00	3,456.64	3,990.00	533.36
6034-6-2	Holiday Pay: Admin-SR	167.60	1,434.01	1,266.41	6,856.08	8,604.05	1,747.97
6039-1-2	Other Paid Absences: Garge-SR	136.63	176.00	39.37	308.25	1,056.00	747.75
6039-2-2	Other Paid Absences: Trans-SR	128.32	333.00	204.68	256.64	1,998.00	1,741.36
6039-6-2	Other Paid Absences: Admin-SR	657.89	543.00	(114.89)	1,704.44	3,258.00	1,553.56
6050-6-2	Fica on Wages: Admin-SR	3,886.09	3,411.00	(475.09)	20,905.36	20,466.00	(439.36)
6052-6-2	PAUC on Wages: Admin-SR	48.64	388.00	339.36	393.63	2,328.00	1,934.37
6054-6-2	FICA on 3rd Party Sick Pay	-	40.00	40.00	-	240.00	240.00
6090-1-2	Hospitalization: Garge-SR	2,135.51	2,376.00	240.49	12,447.99	14,256.00	1,808.01
6090-2-2	Hospitalization: Trans-SR	2,589.81	2,927.00	337.19	15,390.84	17,562.00	2,171.16

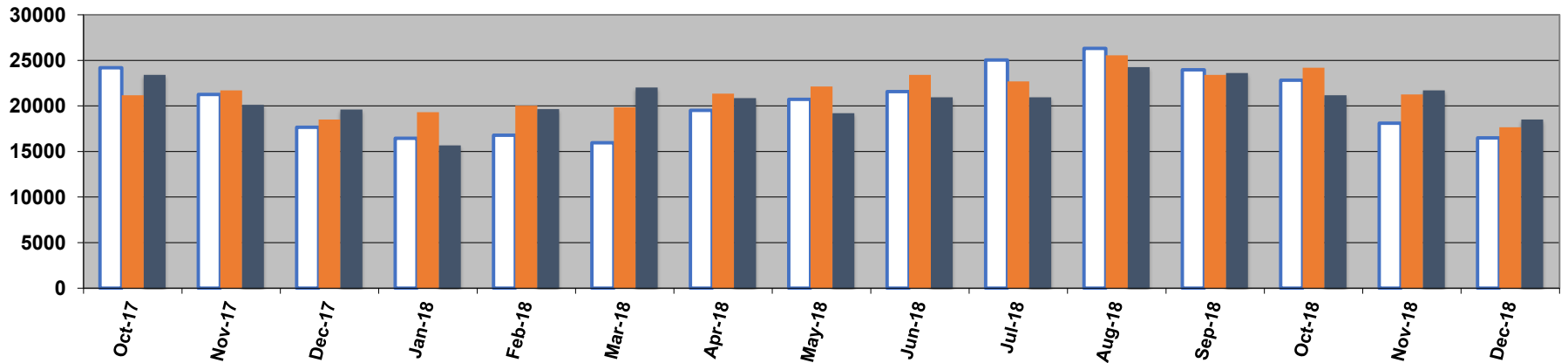
Monroe County Transportation Authority
Budget Variance Report for Shared Ride
For the Six Months Ending December 31, 2018

Account #	Account Name	Period to Date - December			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
6090-6-2	Hospitalization: Admin-SR	6,846.22	8,220.32	1,374.10	45,907.82	49,321.95	3,414.13
6092-1-2	Life Insurance: Garge-SR	113.24	180.00	66.76	716.16	1,080.00	363.84
6092-2-2	Life Insurance: Trans-SR	164.88	225.00	60.12	1,163.00	1,350.00	187.00
6092-6-2	Life Insurance: Admin-SR	284.96	275.00	(9.96)	1,595.19	1,650.00	54.81
6093-6-2	Employee Assistance Program SR	-	150.00	150.00	410.00	900.00	490.00
6094-1-2	Uniforms: Garge-SR	379.42	250.00	(129.42)	1,235.22	1,500.00	264.78
6094-2-2	Uniforms: Trans-SR	1,337.29	875.00	(462.29)	6,045.71	5,250.00	(795.71)
6096-6-2	Pension: Admin-SR	2,228.42	2,400.00	171.58	14,432.49	14,400.00	(32.49)
6098-1-2	Bonus/Gifts: Garge-SR	811.74	315.00	(496.74)	3,240.11	1,890.00	(1,350.11)
6098-2-2	Bonus/Gifts: Trans-SR	779.52	250.00	(529.52)	6,686.13	1,500.00	(5,186.13)
6098-6-2	Bonus/Gifts: Admin-SR	5,709.19	550.00	(5,159.19)	7,419.57	3,300.00	(4,119.57)
6253-6-2	Staff Seminars: Admin-SR	-	50.00	50.00	78.03	300.00	221.97
6310-6-2	Telephone: Admin-SR	117.39	50.00	(67.39)	702.15	300.00	(402.15)
6330-6-2	Electric: Admin-SR	836.96	880.00	43.04	4,400.83	5,280.00	879.17
6350-6-2	Non-Elec. Heat: Admin-SR	1,243.42	880.00	(363.42)	2,005.76	5,280.00	3,274.24
6360-6-2	Cable TV: Admin-SR	46.05	40.00	(6.05)	267.54	240.00	(27.54)
6370-6-2	Water Expense: Admin-SR	182.54	167.00	(15.54)	1,031.83	1,002.00	(29.83)
6390-6-2	Garbage Removal: Admin-SR	316.99	267.00	(49.99)	1,682.50	1,602.00	(80.50)
6550-4-2	Marketing: Promo-SR	-	-	-	-	-	-
6710-5-2	Vehicle Insurance: In&Sf-SR	3,999.18	3,761.00	(238.18)	22,024.47	22,566.00	541.53
6720-5-2	In House Claims-SR	55.63	539.00	483.37	849.38	3,234.00	2,384.62
6736-5-2	Workmans Comp Ins: In&Sf-SR	4,798.00	5,560.00	762.00	29,827.47	33,360.00	3,532.53
6800-1-2	Consumable Supplies: Garge-SR	89.67	250.00	160.33	2,231.32	1,500.00	(731.32)
6800-2-2	Consumable Supplies: Trans-SR	47.40	42.00	(5.40)	47.40	252.00	204.60
6800-6-2	Consumable Supplies: Admin-SR	316.49	550.00	233.51	2,544.23	3,300.00	755.77
6850-6-2	Postage: Admin-SR	273.56	325.00	51.44	1,385.74	1,950.00	564.26
6910-6-2	Professional Fees: Admin-SR	162.25	2,441.00	2,278.75	7,776.97	14,646.00	6,869.03
6912-6-2	Labor Attorney: Admin-SR	-	175.00	175.00	-	1,050.00	1,050.00
6913-6-2	Drug Screens - SR	84.80	275.00	190.20	1,603.20	1,650.00	46.80
6916-6-2	Auditor: Admin-SR	-	988.00	988.00	8,940.00	5,928.00	(3,012.00)
6930-1-2	Small Tools & Equip.: Garge-SR	-	50.00	50.00	754.25	300.00	(454.25)
6930-6-2	Small Tools & Service Agrmnts: Admin-SR	1,076.00	-	(1,076.00)	1,097.15	-	(1,097.15)
6951-1-2	Towing Expense: Garge-SR	-	200.00	200.00	1,030.00	1,200.00	170.00
6952-2-2	Licnese Renewals & Physicals: Trans-SR	-	350.00	350.00	1,329.00	2,100.00	771.00
6954-2-2	Communication: Trans-SR	580.39	675.00	94.61	5,497.23	4,050.00	(1,447.23)
6970-6-2	Dues/Memb/Subsc/: Admin-SR	475.83	300.00	(175.83)	1,229.75	1,800.00	570.25
7996-6-2	Bank Charges-SR	33.50	3.00	(30.50)	9.00	18.00	9.00
	Total Expenses	213,952.13	199,269.72	(14,682.41)	1,252,390.22	1,250,000.00	(2,390.22)
	Net Income from Operations	(21,487.85)	-	(21,487.85)	(27,150.14)	-	(27,150.14)

MONROE COUNTY TRANSPORTATION **FIXED ROUTE** RIDERSHIP STATISTICS

17-18	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	18-19
TOTAL FULL FARE	6,380	5,676	5,598	5,347	4,791	4,818	5,591	6,585	6,873	6,295	6,594	6,102	6,016	5,509	5,098	
TOTAL SENIORS	2,656	2,307	1,774	1,482	1,497	1,567	2,000	2,328	2,250	2,221	2,426	2,117	2,321	1,490	1,461	
TICKETS (BLUE)	499	412	313	299	402	322	424	445	497	518	545	422	483	414	345	
STUDENTS	3,844	3,459	2,326	2,295	2,945	2,590	3,263	2,420	2,483	5,664	6,244	5,478	4,062	3,089	2,520	
FEDERAL (GREEN)	455	419	299	466	355	313	404	365	373	341	420	391	379	253	154	
TRANSFERS (ON)	4,725	4,113	3,155	2,855	3,298	2,725	3,571	3,466	3,400	3,498	3,858	3,739	3,965	3,061	2,656	
MISC. TRIPS	5,634	4,870	4,201	3,697	3,495	3,619	4,260	5,119	5,698	6,505	6,218	5,714	5,605	4,279	4,260	
FARE CARD SOLD	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
TOTAL RIDERS	24193	21256	17666	16441	16783	15954	19513	20728	21574	25042	26305	23963	22831	18095	16494	
	21161	21702	18500	19314	20038	19857	21358	22120	23402	22690	25555	23401	24193	21256	17666	
	23407	20117	19612	15666	19646	22018	20863	19208	20954	20954	24251	23611	21161	21702	18500	

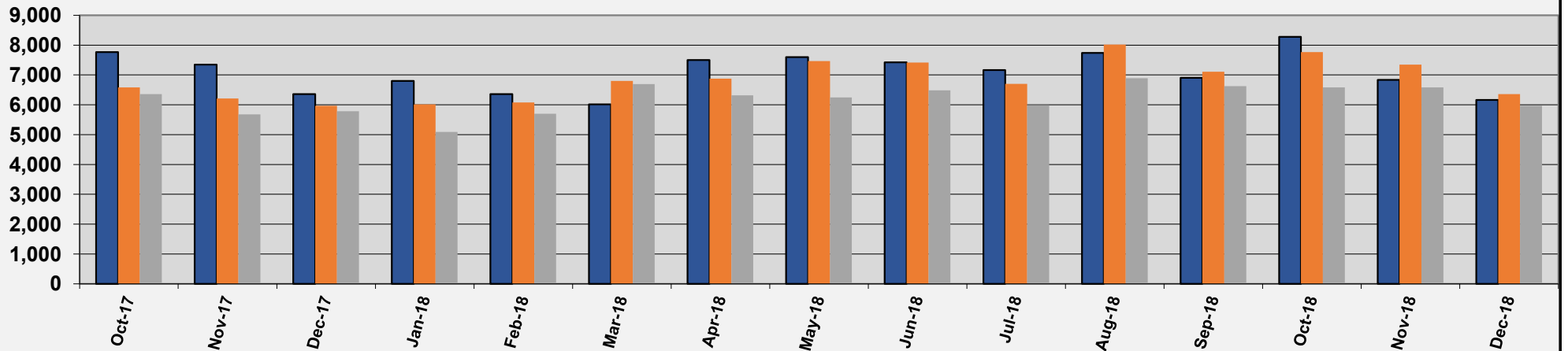
TOTAL MONTHLY FIXED ROUTE TRIPS



MONROE COUNTY TRANSPORTATION **SHARED RIDE** RIDERSHIP STATISTICS

FY 17-18	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	FY18-19
LOTTERY/SENIORS	3,508	3,424	2,978	2,904	2,853	2,735	3,593	3,703	3,645	3,588	3,901	3,367	4,019	3,240	2,993	
LOTTERY MA	383	356	311	375	278	289	351	339	354	373	345	307	465	366	272	
FULL FARE	13	15	10	10	6	6	18	12	12	14	20	16	18	11	8	
MISC. SUBSIDIES	6	10	2	4	6	2	2	5	6	4	6	2	4	6	4	
ADA	330	314	286	331	334	349	389	344	290	333	367	335	401	332	340	
PWD	1,468	1,357	1,179	1,249	1,111	1,021	1,222	1,170	1,201	1,209	1,319	1,249	1,493	1,233	1,060	
MATP	2,057	1,864	1,588	1,924	1,773	1,604	1,926	2,023	1,905	1,627	1,773	1,622	1,863	1,641	1,480	
MATPO	5	4	4	6	0	6	2	6	8	14	6	4	12	5	6	
TOTAL RIDERS	7,770	7,344	6,358	6,803	6,361	6,012	7,503	7,602	7,421	7,162	7,737	6,902	8,275	6,834	6,163	
	6581	6213	5966	6013	6080	6802	6876	7465	7413	6701	8016	7107	7770	7344	6358	
	6358	5679	5782	5092	5699	6692	6315	6245	6484	5984	6889	6622	6581	6581	5966	

TOTAL MONTHLY SHARED RIDE TRIPS





EXECUTIVE
DIRECTOR'S
REPORT



FIXED ROUTE				NOV 2018	SHARED RIDE				
VRH= 2,573	(Monthly)	Goals ↑ ↓	FY18/19 YTD Average		FY18/19 YTD Average	VRH= 3,462	(Monthly)	Goals ↑ ↓	
1. RIDERSHIP 250,000/yr:					1. RIDERSHIP 87,000/yr:				
Monthly Goal: 20,548	19,000	↓	23,557		7,382	Monthly Goal: 7,151	6,834	↓	
<small>(=250,000÷365 x 30)</small>						<small>(=87,000÷365 x 30)</small>			
2. EXPENSE/VRH \$98.84:					2. EXPENSE/VRH \$57.31:				
Monthly Goal: \$98.84	\$115.46	↑	\$103.93		\$56.04	Monthly Goal: \$57.31	\$62.76	↑	
<small>Same every month</small>						<small>Same every month</small>			
3. \$3,464,307/yr. BUDGET:					3. BUDGET \$2,500,000/yr.:				
Monthly Goal: \$284,737.56	104.33%	↑	101.42%		99.09%	Monthly Goal: \$205,479.45	105.74%	↑	
<small>(=3464307÷365 x 30)</small>						<small>(=2500000÷365 x 30)</small>			
4. WHAT'S OUR RIDERSHIP MIX?					4. WHAT'S OUR RIDERSHIP MIX?				
Senior	8%					Seniors	53%		
Students	16%					MATP	24%		
Full Fare	43%					PWD	18%		
Transfers	16%					ADA	5%		
Other (ie: Toby Express, Kids, ADA)	16%					Other (ie: Liberty, Full Fare)	0%		



EXECUTIVE
DIRECTOR'S
REPORT



FIXED ROUTE				DEC 2018	SHARED RIDE				
VRH= 2,411	(Monthly)	Goals ↑ ↓	FY18/19 YTD Average		FY18/19 YTD Average	VRH= 3,081	(Monthly)	Goals ↑ ↓	
1. RIDERSHIP 250,000/yr:					1. RIDERSHIP 87,000/yr:				
Monthly Goal: 21,233	16,448	↓	22,372		7,179	Monthly Goal: 7,389	6,163	↓	
<small>(=250,000÷365 x 31)</small>						<small>(=87,000÷365 x 31)</small>			
2. EXPENSE/VRH \$98.84:					2. EXPENSE/VRH \$57.31:				
Monthly Goal: \$98.84	\$120.57	↑	\$106.71		\$58.27	Monthly Goal: \$57.31	\$69.44	↑	
<small>Same every month</small>						<small>Same every month</small>			
3. \$3,464,307/yr. BUDGET:					3. BUDGET \$2,500,000/yr.:				
Monthly Goal: \$294,228.81	98.80%	↓	101.42%		99.37%	Monthly Goal: \$212,328.76	100.76%	↑	
<small>(=3464307÷365 x 31)</small>						<small>(=2500000÷365 x 31)</small>			
4. WHAT'S OUR RIDERSHIP MIX?					4. WHAT'S OUR RIDERSHIP MIX?				
Senior	9%					Seniors	53%		
Students	15%					MATP	24%		
Full Fare	48%					PWD	17%		
Transfers	16%					ADA	6%		
Other (ie: Toby Express, Kids, ADA)	12%					Other (ie: Liberty, Full Fare)	0%		