

AGENDA

Regular Board Meeting

May 7, 2020

5:30 P.M.

MCTA Board Room, 1st Floor

ROLL CALL

OPENING – Pledge of Allegiance

PUBLIC COMMENT –

MINUTES – Approve for February 27, 2020

EXECUTIVE DIRECTOR’S REPORT – FR, SR & Flex for February & March 2020

COMMITTEE REPORTS –

Finance Committee

JoAnn Baratta

* Financials for February 1-29, 2020

* Financials for March 1-31, 2020

* Capital & Operating Purchases subject to audit for February 1-29, 2020

* Operating Purchases subject to audit for March 1-31, 2020

* Operating Purchases subject to audit for April 1-30, 2020

* Fixed Route & Shared Ride Budgets for FY20-21

Operations Committee

Dave Edinger

Human Resource Committee

Wayne Mazur

Compliance Committee

John Hoback

Marketing Committee

Robert Huffman

OLD BUSINESS –

NEW BUSINESS –

EXECUTIVE SESSION –

RESOLUTIONS – Resolution 2020-3 FTA Certs & Assurances FFY2020

Resolution 2020-4 Local Match Operating FY20-21

QUESTIONS/COMMENTS –

ADJOURNMENT – The next meeting of the Board of Directors is scheduled for **May 28, 2020**

**BOARD MINUTES
MONROE COUNTY TRANSPORTATION AUTHORITY
P.O. BOX 339
SCOTRUN, PA 18355**

Thursday, February 27, 2020 @ 5:30 P.M.

The scheduled meeting of the Monroe County Transportation Authority (MCTA) Board of Directors was held in the Boardroom at MCTA after due and proper notice. There were 9 Board Members in attendance. The meeting was called to order at 5:33 P.M.

BOARD MEMBERS PRESENT	STAFF PRESENT
Richard Mutchler, Chairman	Margaret Howarth, Executive Director
Wayne Mazur, 1 st Vice Chairman	Richard Schlameuss, Asst. Executive Director
John Hoback, 2 nd Vice Chairman	Joan Davidge, Chief Financial Officer
JoAnn Baratta, Treasurer	Walter Quadarella, Rural Ops & Maint. Manager
Eric Koopman, Asst. Treasurer	Robert Gress, HR/Safety Manager
David Edinger, Secretary	Guy LaBar, Shared Ride Manager
Brian LaVacca, Asst. Secretary	Iris Rivera, Recording Secretary
Robert Huffman	Marc Wolfe, Solicitor
Maria Candelaria	

PUBLIC COMMENT:

Public comment was given by resident F. Metzgar.

The minutes from January 30, 2020 were reviewed and approved.

EXECUTIVE DIRECTOR'S REPORT:

Peggy presented the Executive Director's report for January for Fixed Route & Shared Ride. In Fixed Route expenses were high, ridership was low, but on-time performance was high for both Fixed Route & Share Ride. In Shared Ride ridership was high and expenses were low.

FINANCIAL REPORT:

The Finance Committee met on January 28th, JoAnn reported that expenses were high this month in Fixed Route but are under budget year to date and are coming down due to low wages and fuel. In Shared Ride expenses are also coming down due to lower wages as well.

The **Capital Purchase Reports** for Period 7, January 1-31, 2020 were reviewed and ratified, subject to audit.

The **Operating Purchase Reports** for Period 7, January 1-31, 2020 were reviewed and ratified, subject to audit.

The **Capital Purchase Reports** for Period 8, February 1-27, 2020 were reviewed and ratified, subject to audit.

The **Operating Purchase Reports** for Period 8, February 1-27, 2020 were reviewed and ratified, subject to audit.

OPERATIONS:

Walter reported that the canopy is up on the CNG fueling station. The rest of the project is on hold until it gets warmer so they can pour concrete. The wash bay project is at 60% and staff vehicles will be purchased through Ray Price. Maintenance is also waiting for the part to repair the heating system.

HUMAN RESOURCES:

Bob reported that there were 2 PPL claims in January, but no major accidents to report. There were no W/C claims in January. The snow route was finalized, so we will be putting the new snow emergency route brochures on the buses.

COMPLIANCE:

The compliance committee met on February 20th and reviewed Certification#7 Urbanized Area Formula Grants and Certification#8 Formula Grants for Rural Areas. The next meeting is scheduled for March 11th, the committee will be reviewing Certifications 9 & 10.

MARKETING:

Rich reported that they are working on the Spring 2020 brochure and the upcoming trippers are almost sold out. We are also working on refreshing our schedules, racks and Fixed Route decals. There will be no new advertisements put on the Fixed Route buses for about a year. The marketing committee is working on the design for the new CNG bus graphics. The Flex Connect brochures are getting updated and Transit in the Park 2020 will run on the same schedule as last year.

OLD BUSINESS:

None

NEW BUSINESS:

None

EXECUTIVE SESSION:

None

RESOLUTIONS:

Resolution 2020-2 CCA App Local Match FY19-20 was adopted by the Board.

QUESTIONS/COMMENTS:

None

ADJOURNMENT:

The meeting was adjourned at 6:21 p.m.

Signed by _____
Secretary/Assistant Secretary

MOTIONS FROM February 27, 2020

2-01-2020 - Motion to approve the minutes from the January 30, 2020 Board Meeting,
MOTION CARRIED- EK/WM

2-02-2020 – Motion to approve the Regular Purchases for January 1-31, 2020
Subject to audit
MOTION CARRIED – WM/JH

2-03-2020 - Motion to approve the Capital Purchases for January 1-31, 2020,
Subject to audit
MOTION CARRIED- WM/JH

2-04-2020 – Motion to approve the Regular Purchases for February 1-27, 2020
Subject to audit
MOTION CARRIED – DE/EK

2-05-2020 - Motion to approve the Capital Purchases for February 1-27, 2020,
Subject to audit
MOTION CARRIED- DE/EK

2-06-2020 - Motion to approve the Fixed Route Budget & Variance Report
for January 1-31, 2020,
Subject to audit
MOTION CARRIED- JB/JH

2-07-2020 - Motion to approve the Shared Ride Budget & Variance Report
for January 1-31, 2020,
Subject to audit
MOTION CARRIED- JB/JH

2-08-2020 – Motion to adopt Resolution 2020-2 CCA App Local Match FY19-20
MOTION CARRIED – RH/JH

2-09-2020 – Motion to adjourn
MOTION CARRIED – DE/JB



EXECUTIVE DIRECTOR'S REPORT



FIXED ROUTE				FEB 2020	SHARED RIDE				FLEX CONNECT	
OTP= 83%	(Monthly)	Monthly Goals ↑ ↓	FY19/20 YTD Average		FY19/20 YTD Average	Monthly Goals ↑ ↓	(Monthly)	OTP= 91%	MONTHLY TRIPS (254)	
1. RIDERSHIP (3.3%) 260,000/yr:					1. RIDERSHIP (1%) 86,000/yr:				1. RIDERSHIP FLEX Orange:	
Monthly Goal: 20,658	18,686	↓	0.40%		-0.40%	↓	6,780	Monthly Goal: 6,833	Flex Orange Monthly Goal: 157	223
=(260,000 ÷ 365 x 29) YTD Avg					=(86,000 ÷ 365 x 29) YTD Average				Same every month (based on \$26.75/trip avg)	
2. EXPENSE/VRH \$101.81: PennDOT Performance Rpt					2. EXPENSE/VRH \$61.47: PennDOT Performance Rpt				2. RIDERSHIP FLEX Violet:	
Monthly Goal: \$101.81	\$110.72	↑	\$117.63		\$61.65	↓	\$58.04	Monthly Goal: \$61.47	Flex Violet Monthly Goal: 226	18
Same every month					Same every month (Use total Rev on BUDVAR)				Same every month (based on \$16/trip avg)	
3. REVENUE/VRH \$10.90: PennDOT Performance Rpt					3. ACT 44 Use:				3. RIDERSHIP FLEX Yellow:	
Monthly Goal: \$10.90	\$8.69	↓	\$12.87		112.46%	↓	\$6,743.25	Monthly Goal: ≤ \$14,634.23	Flex Yellow Monthly Goal: 116	13
Same every month (Use Revenues only, no Subsidies)					(Fund use to budget)		Number needs to be as close to 0 as possible (with less reliance on additional FR subsidy)		Same every month (based on \$20/trip avg)	
4. \$3,540,000/yr. BUDGET:					4. BUDGET \$2,766,000/yr:					
Monthly Goal: \$281,260	85.17%	↓	96.73%		95.25%	↓	88.01%	Monthly Goal: \$219,764		
=(3,540,000 ÷ 365 x 29)								=(2,766,000 ÷ 365 x 29)		
5. ROAD CALLS: ≥ 12,000					5. ROAD CALLS: ≥ 17,000					
FEB Total FR Miles: 39,043	9,761	↓	54.54%		100.69%	↓	11,912	FEB Total SR Miles: 95,297		



EXECUTIVE DIRECTOR'S REPORT



FIXED ROUTE				MAR 2020	SHARED RIDE				FLEX CONNECT	
OTP= 83%	(Monthly)	Monthly Goals ↑ ↓	FY19/20 YTD Average		FY19/20 YTD Average	Monthly Goals ↑ ↓	(Monthly)	OTP= 91%	MONTHLY TRIPS (131)	
1. RIDERSHIP (3.3%) 260,000/yr:					1. RIDERSHIP (1%) 86,000/yr:				1. RIDERSHIP FLEX Orange:	
Monthly Goal: 22,082	13,057	↓	-4.25%		-4.16%	↓	4,837	Monthly Goal: 7,304	Flex Orange Monthly Goal: 157	115
=(260,000 ÷ 365 x 31) YTD Avg					=(86,000 ÷ 365 x 31) YTD Average				Same every month (based on \$26.75/trip avg)	
2. EXPENSE/VRH \$101.81: PennDOT Performance Rpt					2. EXPENSE/VRH \$61.47: PennDOT Performance Rpt				2. RIDERSHIP FLEX Violet:	
Monthly Goal: \$101.81	\$103.64	↑	\$116.16		\$62.74	↑	\$74.74	Monthly Goal: \$61.47	Flex Violet Monthly Goal: 226	8
Same every month					Same every month (Use total Rev on BUDVAR)				Same every month (based on \$16/trip avg)	
3. REVENUE/VRH \$10.90: PennDOT Performance Rpt					3. ACT 44 Use:				3. RIDERSHIP FLEX Yellow:	
Monthly Goal: \$10.90	\$8.02	↓	\$12.36		104.87%	↓	\$0.00	Monthly Goal: ≤ \$14,634.23	Flex Yellow Monthly Goal: 116	8
Same every month (Use Revenues only, no Subsidies)					(Fund use to budget)		Number needs to be as close to 0 as possible (with less reliance on additional FR subsidy)		Same every month (based on \$20/trip avg)	
4. \$3,540,000/yr. BUDGET:					4. BUDGET \$2,766,000/yr:					
Monthly Goal: \$300,658	82.95%	↓	95.25%		94.42%	↓	87.44%	Monthly Goal: \$234,921		
=(3,540,000 ÷ 365 x 31)					=(2,766,000 ÷ 365 x 31)					
5. ROAD CALLS: ≥ 12,000					5. ROAD CALLS: ≥ 17,000					
MAR Total FR Miles: 40,157	13,386	↑	57.59%		109.91%	↑	75,240	MAR Total SR Miles: 75,240		

Monroe County Transportation Authority
Budget Variance Report for Fixed Route
For the Eight Months Ending February 29, 2020

Account #	Account Name	Period to Date - February			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
'4111-0-1	Farebox Fixed Route	9,233.47	15,500.00	(6,266.53)	91,790.35	124,000.00	(32,209.65)
'4113-0-1	Billed Fixed Route	813.00	675.00	138.00	3,848.25	5,400.00	(1,551.75)
'4151-0-1	Office Sales - Tickets & Pass	6,955.68	8,750.00	(1,794.32)	55,037.64	70,000.00	(14,962.36)
'4170-0-1	Advertising Revenue FR	-	1,500.00	(1,500.00)	2,444.70	12,000.00	(9,555.30)
'4510-0-1	Grants Federal 5311	55,000.00	55,000.00	-	440,000.00	440,000.00	-
'4511-0-1	Grants Federal 5307	41,666.00	41,666.67	(0.67)	325,741.00	333,333.33	(7,592.33)
'4520-0-1	Grants State Act 44-FR	112,614.10	139,299.56	(26,685.46)	1,155,376.99	1,197,715.69	(42,338.70)
'4570-0-1	Grants Local F/R	14,991.09	14,991.08	0.01	119,928.67	119,928.67	-
'4590-0-1	Other Revenue F/R	814.09	4,175.00	(3,360.91)	41,583.11	33,400.00	8,183.11
'4591-0-1	Route Guarantee	1,250.00	4,175.00	(2,925.00)	55,831.50	33,400.00	22,431.50
'4996-0-1	Interest Income -FR	33.56	10.00	23.56	171.78	80.00	91.78
	Total Revenue	243,370.99	285,742.31	(42,371.32)	2,291,753.99	2,369,257.69	(77,503.70)
'5010-1-1	Wages: Mechn-FR	21,615.19	20,376.92	(1,238.27)	180,575.51	178,298.08	(2,277.43)
'5010-2-1	Wages: Drivr-FR	53,992.21	52,176.92	(1,815.29)	501,667.41	456,548.08	(45,119.33)
'5050-1-1	Fica: Mechn-FR	1,768.12	2,000.00	231.88	15,724.43	16,000.00	275.57
'5050-2-1	Fica: Drivr-FR	4,395.30	4,850.00	454.70	42,324.82	38,800.00	(3,524.82)
'5052-1-1	PAUC: Mechn-FR	489.97	225.00	(264.97)	1,206.31	1,800.00	593.69
'5052-2-1	PAUC: Drivr-FR	1,298.12	575.00	(723.12)	3,584.43	4,600.00	1,015.57
'5096-1-1	Pension: Mechn-FR	1,266.53	1,325.00	58.47	11,655.31	10,600.00	(1,055.31)
'5096-2-1	Pension: Drivr-FR	2,952.57	3,500.00	547.43	28,150.17	28,000.00	(150.17)
'5330-2-1	Complimentary Transportation-ADA	4,805.00	8,250.00	3,445.00	47,397.00	66,000.00	18,603.00
5331-2-1	Flex - Orange:Trans-FR	5,129.00	4,200.00	(929.00)	36,639.00	33,600.00	(3,039.00)
5332-2-1	Flex - Yellow:Trans-FR	377.00	2,310.00	1,933.00	3,672.00	18,480.00	14,808.00
5333-2-1	Flex - Violet:Trans-FR	288.00	3,625.00	3,337.00	3,788.00	29,000.00	25,212.00
'5610-1-1	Parts: Garge-FR	3,575.90	6,000.00	2,424.10	68,125.58	48,000.00	(20,125.58)
'5612-1-1	Filters: Garge-FR	322.85	600.00	277.15	7,100.06	4,800.00	(2,300.06)
'5630-2-1	Purchased Tires: Trans-FR	1,611.84	2,750.00	1,138.16	18,412.43	22,000.00	3,587.57
5650-2-1	Electric: CNG:Trans-FR	-	847.92	847.92	-	6,783.33	6,783.33
5651-2-1	Fuel: CNG Expense:Trans-FR	-	2,543.75	2,543.75	-	20,350.00	20,350.00
'5652-2-1	Fuel Expense: Trans-FR	16,878.71	23,741.67	6,862.96	161,110.87	189,933.33	28,822.46
'5653-2-1	Taxes:Trans-FR	72.27	150.00	77.73	725.30	1,200.00	474.70
'5654-2-1	Motor Oil: Trans-FR	-	1,028.67	1,028.67	7,861.95	8,229.33	367.38
'5656-2-1	Antifreeze: Trans-FR	302.50	228.00	(74.50)	2,420.00	1,824.00	(596.00)
'5659-1-1	Other Fluids FR :Garage	514.50	570.00	55.50	2,945.63	4,560.00	1,614.37
'5910-6-1	Professional Fees: Transportation Study-FR	1,678.15	1,000.00	(678.15)	6,577.15	8,000.00	1,422.85
'6010-6-1	Wages: Admin-FR	40,769.66	38,538.46	(2,231.20)	341,564.65	337,211.54	(4,353.11)
'6030-1-1	Vacation Pay: Garge-FR	826.32	1,600.00	773.68	14,111.85	12,800.00	(1,311.85)
'6030-2-1	Vacation Pay: Trans-FR	2,250.56	3,150.00	899.44	29,894.32	25,200.00	(4,694.32)
'6030-6-1	Vacation Pay: Admin-FR	1,162.62	2,505.00	1,342.38	24,075.45	20,040.00	(4,035.45)
'6032-1-1	Sick Pay: Garge-FR	335.09	425.00	89.91	1,949.81	3,400.00	1,450.19
'6032-2-1	Sick Pay: Trans-FR	865.60	1,350.00	484.40	6,914.74	10,800.00	3,885.26
'6032-6-1	Sick Pay: Admin-FR	557.32	225.00	(332.32)	3,705.46	1,800.00	(1,905.46)
'6034-1-1	Holiday Pay: Garge-FR	323.28	850.00	526.72	6,400.75	6,800.00	399.25

**Monroe County Transportation Authority
Budget Variance Report for Fixed Route
For the Eight Months Ending February 29, 2020**

Account #	Account Name	Period to Date - February			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
'6034-2-1	Holiday Pay: Trans-FR	173.12	1,525.00	1,351.88	13,503.36	12,200.00	(1,303.36)
'6034-6-1	Holiday Pay: Admin-FR	1,336.98	1,600.00	263.02	13,712.14	12,800.00	(912.14)
'6039-1-1	Other Paid Absences: Garge-FR	213.65	325.00	111.35	1,944.78	2,600.00	655.22
'6039-2-1	Other Paid Absences: Trans-FR	692.48	850.00	157.52	3,457.36	6,800.00	3,342.64
'6039-6-1	Other Paid Absences: Admin-FR	440.72	625.00	184.28	4,865.24	5,000.00	134.76
'6050-6-1	Fica on Wages: Admin-FR	3,268.02	3,500.00	231.98	29,614.65	28,000.00	(1,614.65)
'6052-6-1	PAUC on Wages: Admin-FR	505.45	210.00	(295.45)	2,099.32	1,680.00	(419.32)
'6054-6-1	FICA on 3rd Party Sick Pay	-	50.00	50.00	-	400.00	400.00
'6090-1-1	Hospitalization: Garge-FR	3,408.80	3,650.00	241.20	27,121.96	29,200.00	2,078.04
'6090-2-1	Hospitalization: Trans-FR	13,061.73	13,750.00	688.27	118,109.91	110,000.00	(8,109.91)
'6090-6-1	Hospitalization: Admin-FR	7,245.96	9,000.00	1,754.04	68,209.35	72,000.00	3,790.65
'6092-1-1	Life Insurance: Garge-FR	183.64	220.00	36.36	1,469.12	1,760.00	290.88
'6092-2-1	Life Insurance: Trans-FR	501.52	550.00	48.48	4,069.43	4,400.00	330.57
'6092-6-1	Life Insurance: Admin-FR	295.64	425.00	129.36	2,120.30	3,400.00	1,279.70
'6093-6-1	Employee Assistance Program FR	-	100.00	100.00	205.00	800.00	595.00
'6094-1-1	Uniforms: Garge-FR	87.67	325.00	237.33	1,477.28	2,600.00	1,122.72
'6094-2-1	Uniforms: Trans-FR	671.48	525.00	(146.48)	4,767.23	4,200.00	(567.23)
'6096-6-1	Pension: Admin-FR	2,348.52	2,505.00	156.48	22,241.41	20,040.00	(2,201.41)
'6098-1-1	Bonus/Gifts: Garge-FR	-	500.00	500.00	4,570.70	4,000.00	(570.70)
'6098-2-1	Bonus/Gifts: Trans-FR	-	300.00	300.00	2,841.96	2,400.00	(441.96)
'6098-6-1	Bonus/Gifts: Admin-FR	(150.00)	750.00	900.00	10,716.17	6,000.00	(4,716.17)
'6152-3-1	Building Contract Service-FR	3,580.90	1,850.00	(1,730.90)	18,920.63	14,800.00	(4,120.63)
'6153-3-1	Building Supplies & Materials-FR	-	-	-	-	-	-
'6154-3-1	Building:Repairs & Maintenance-FR	2,132.55	2,000.00	(132.55)	13,024.32	16,000.00	2,975.68
'6159-3-1	Building - Other FR	-	-	-	-	-	-
'6215-6-1	Staff Travel: Admin-FR	518.27	650.00	131.73	4,749.05	5,200.00	450.95
'6251-6-1	Board Seminars: Admin-FR	-	250.00	250.00	-	2,000.00	2,000.00
'6253-6-1	Staff Seminars: Admin-FR	-	250.00	250.00	994.94	2,000.00	1,005.06
'6310-6-1	Telephone: Admin-FR	141.79	800.00	658.21	6,169.80	6,400.00	230.20
'6330-6-1	Electric: Admin-FR	1,257.18	1,250.00	(7.18)	9,446.89	10,000.00	553.11
'6350-6-1	Non-Elec. Heat: Admin-FR	1,434.79	1,000.00	(434.79)	6,926.17	8,000.00	1,073.83
'6360-6-1	Cable TV: Admin-FR	76.43	75.00	(1.43)	611.34	600.00	(11.34)
'6370-6-1	Water Expense: Admin-FR	162.45	275.00	112.55	2,025.86	2,200.00	174.14
'6390-6-1	Garbage Removal: Admin-FR	586.83	475.00	(111.83)	5,304.14	3,800.00	(1,504.14)
'6530-4-1	Advertising: Promo-FR	-	-	-	-	-	-
'6531-4-1	Legal Notice Adv: Promo-FR	472.90	40.00	(432.90)	472.90	320.00	(152.90)
'6550-4-1	Marketing: Promo-FR	197.00	2,125.00	1,928.00	8,657.59	17,000.00	8,342.41
'6551-4-1	Schedules Expense: Promo-FR	1,515.00	1,275.00	(240.00)	8,083.29	10,200.00	2,116.71
'6552-4-1	Tickets & Passes: Promo-FR	420.00	650.00	230.00	740.00	5,200.00	4,460.00
'6710-5-1	Vehicle Insurance: In&Sf-FR	19,936.36	21,250.00	1,313.64	163,564.90	170,000.00	6,435.10
'6720-5-1	In House Claims-FR	392.28	300.00	(92.28)	1,735.17	2,400.00	664.83
'6736-5-1	Workmans Comp Ins: In&Sf-FR	4,013.21	5,600.00	1,586.79	33,050.19	44,800.00	11,749.81
'6751-5-1	Safety Equipment: In&Sf-FR	-	500.00	500.00	-	4,000.00	4,000.00

Monroe County Transportation Authority
Budget Variance Report for Fixed Route
For the Eight Months Ending February 29, 2020

Account #	Account Name	Period to Date - February			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
'6752-5-1	Safety and Training - FR	-	750.00	750.00	5,729.96	6,000.00	270.04
'6800-1-1	Consumable Supplies: Garge-FR	427.19	825.00	397.81	6,551.16	6,600.00	48.84
'6800-2-1	Consumable Supplies: Trans-FR	-	-	-	-	-	-
'6800-6-1	Consumable Supplies: Admin-FR	572.17	600.00	27.83	3,521.37	4,800.00	1,278.63
'6850-6-1	Postage: Admin-FR	237.58	150.00	(87.58)	1,111.60	1,200.00	88.40
'6910-6-1	Professional Fees: Admin-FR	2,338.14	2,000.00	(338.14)	10,566.27	16,000.00	5,433.73
'6911-6-1	Legal Expense: Admin-FR	665.00	1,000.00	335.00	5,355.00	8,000.00	2,645.00
'6912-6-1	Labor Attorney: Admin-FR	-	250.00	250.00	190.00	2,000.00	1,810.00
'6913-6-1	Drug Screens - FR	47.20	175.00	127.80	1,066.40	1,400.00	333.60
6915-6-1	Maintenance/Service Agreements:Admin-FR	332.00	1,050.00	718.00	2,656.00	8,400.00	5,744.00
'6916-6-1	Auditor: Admin-FR	-	1,335.00	1,335.00	16,020.00	10,680.00	(5,340.00)
'6930-1-1	Small Tools & Equip.: Garge-FR	-	500.00	500.00	1,333.60	4,000.00	2,666.40
'6930-6-1	Small Tools & Service Agrmnts: Admin-FR	(3,632.30)	1,050.00	4,682.30	17,761.72	8,400.00	(9,361.72)
'6951-1-1	Towing Expense: Garge-FR	-	175.00	175.00	950.00	1,400.00	450.00
'6952-2-1	License Renewals & Physicals: Trans-FR	-	350.00	350.00	3,050.58	2,800.00	(250.58)
'6954-2-1	Communication: Trans-FR	504.73	750.00	245.27	4,705.93	6,000.00	1,294.07
'6970-6-1	Dues/Memb/Subsc/: Admin-FR	-	550.00	550.00	3,496.00	4,400.00	904.00
'6999-6-1	Other Expense Admin - FR	99.95	675.00	575.05	4,704.12	5,400.00	695.88
'7996-6-1	Bank Charges-FR	231.83	100.00	(131.83)	1,077.87	800.00	(277.87)
'7996-7-1	Interest Expense - FR	-	40.00	40.00	32.17	320.00	287.83
	Total Expenses	243,370.99	285,742.31	42,371.32	2,291,753.99	2,369,257.69	77,503.70
	Net Income from Operations	-	-	-	-	-	-

Monroe County Transportation Authority
Budget Variance Report for Shared Ride
For the Eight Months Ending February 29, 2020

Account #	Account Name	Period to Date - February			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
4111-0-2	Farebox Shared Ride	10,300.80	13,255.00	(2,954.20)	87,954.69	106,040.00	(18,085.31)
4113-0-2	Billed Shared Ride	8,641.65	20,000.00	(11,358.35)	69,802.00	160,000.00	(90,198.00)
4170-0-2	Advertising SR	-	725.00	(725.00)	1,845.30	5,800.00	(3,954.70)
4520-0-2	Grants State Act 44-SR	6,743.25	14,634.23	(7,890.98)	227,296.48	202,115.77	25,180.71
4550-0-2	Grants Lottery - SR	73,498.65	76,666.67	(3,168.02)	641,530.70	613,333.33	28,197.37
4553-0-2	Grants PWD-SR	28,101.05	28,500.00	(398.95)	237,376.80	228,000.00	9,376.80
4560-0-2	Medical Assistance Grant	67,250.00	67,250.00	-	499,480.50	538,000.00	(38,519.50)
4996-0-2	Interest Income -SR	5.62	20.00	(14.38)	104.75	160.00	(55.25)
	Total Revenue	194,541.02	221,050.90	(26,509.88)	1,765,391.22	1,853,449.10	(88,057.88)
5010-1-2	Wages: Mechn-SR	14,410.13	13,384.62	(1,025.51)	120,383.66	117,115.38	(3,268.28)
5010-2-2	Wages: Drivr-SR	65,268.39	62,000.00	(3,268.39)	558,939.94	542,500.00	(16,439.94)
5050-1-2	Fica: Mechn-SR	1,178.75	1,250.00	71.25	10,482.96	10,000.00	(482.96)
5050-2-2	Fica: Drivr-SR	5,633.85	5,750.00	116.15	49,753.70	46,000.00	(3,753.70)
5052-1-2	PAUC: Mechn-SR	326.64	150.00	(176.64)	804.20	1,200.00	395.80
5052-2-2	PAUC: Drivr-SR	1,651.69	675.00	(976.69)	4,760.38	5,400.00	639.62
5096-1-2	Pension: Mechn-SR	844.35	875.00	30.65	7,770.21	7,000.00	(770.21)
5096-2-2	Pension: Drivr-SR	1,849.98	4,000.00	2,150.02	17,448.35	32,000.00	14,551.65
5320-2-2	MA Outside Transportation	-	750.00	750.00	-	6,000.00	6,000.00
5340-2-2	MA Mileage Reimburse-In County	2,838.48	2,750.00	(88.48)	21,662.93	22,000.00	337.07
5342-2-2	MA Mileage Reimburse-Out Cnty	715.96	875.00	159.04	6,273.25	7,000.00	726.75
5610-1-2	Parts: Garge-SR	1,624.61	4,000.00	2,375.39	25,920.96	32,000.00	6,079.04
5612-1-2	Filters: Garge-SR	186.00	100.00	(86.00)	1,491.88	800.00	(691.88)
5630-2-2	Purchased Tires: Trans-SR	(221.58)	2,000.00	2,221.58	20,507.60	16,000.00	(4,507.60)
5652-2-2	Fuel Expense: Trans-SR	13,724.01	22,500.00	8,775.99	126,900.02	180,000.00	53,099.98
5653-2-2	Taxes: Trans-SR	69.43	150.00	80.57	695.10	1,200.00	504.90
5654-2-2	Motor Oil: Trans-SR	-	1,250.00	1,250.00	3,957.88	10,000.00	6,042.12
5656-2-2	Antifreeze: Trans-SR	302.50	275.00	(27.50)	605.00	2,200.00	1,595.00
6010-6-2	Wages: Admin-SR	40,769.67	38,004.62	(2,765.05)	341,564.68	332,540.38	(9,024.30)
6030-1-2	Vacation Pay: Garge-SR	550.88	1,100.00	549.12	9,407.91	8,800.00	(607.91)
6030-2-2	Vacation Pay: Trans-SR	-	3,750.00	3,750.00	8,590.40	30,000.00	21,409.60
6030-6-2	Vacation Pay: Admin-SR	1,162.63	2,505.00	1,342.37	24,075.48	20,040.00	(4,035.48)
6032-1-2	Sick Pay: Garge-SR	223.39	175.00	(48.39)	1,299.87	1,400.00	100.13
6032-2-2	Sick Pay: Trans-SR	264.32	325.00	60.68	3,020.48	2,600.00	(420.48)
6032-6-2	Sick Pay: Admin-SR	557.32	200.00	(357.32)	3,705.47	1,600.00	(2,105.47)
6034-1-2	Holiday Pay: Garge-SR	215.52	550.00	334.48	4,267.17	4,400.00	132.83
6034-2-2	Holiday Pay: Trans-SR	528.64	725.00	196.36	6,872.32	5,800.00	(1,072.32)
6034-6-2	Holiday Pay: Admin-SR	1,336.99	1,500.00	163.01	13,712.18	12,000.00	(1,712.18)
6039-1-2	Other Paid Absences: Garge-SR	142.43	100.00	(42.43)	1,296.50	800.00	(496.50)
6039-2-2	Other Paid Absences: Trans-SR	264.32	225.00	(39.32)	2,378.88	1,800.00	(578.88)
6039-6-2	Other Paid Absences: Admin-SR	440.73	325.00	(115.73)	4,865.27	2,600.00	(2,265.27)
6050-6-2	Fica on Wages: Admin-SR	3,268.03	3,500.00	231.97	29,614.69	28,000.00	(1,614.69)
6052-6-2	PAUC on Wages: Admin-SR	505.45	300.00	(205.45)	2,099.34	2,400.00	300.66
6054-6-2	FICA on 3rd Party Sick Pay	-	50.00	50.00	-	400.00	400.00
6090-1-2	Hospitalization: Garge-SR	2,272.54	2,250.00	(22.54)	18,081.35	18,000.00	(81.35)
6090-2-2	Hospitalization: Trans-SR	4,869.45	2,750.00	(2,119.45)	31,042.47	22,000.00	(9,042.47)

Monroe County Transportation Authority
Budget Variance Report for Shared Ride
For the Eight Months Ending February 29, 2020

Account #	Account Name	Period to Date - February			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
6090-6-2	Hospitalization: Admin-SR	7,245.97	9,175.00	1,929.03	67,484.77	73,400.00	5,915.23
6092-1-2	Life Insurance: Garge-SR	122.42	150.00	27.58	979.36	1,200.00	220.64
6092-2-2	Life Insurance: Trans-SR	125.38	675.00	549.62	1,017.35	5,400.00	4,382.65
6092-6-2	Life Insurance: Admin-SR	295.64	425.00	129.36	2,120.30	3,400.00	1,279.70
6093-6-2	Employee Assistance Program SR	-	100.00	100.00	615.00	800.00	185.00
6094-1-2	Uniforms: Garge-SR	155.88	200.00	44.12	1,918.59	1,600.00	(318.59)
6094-2-2	Uniforms: Trans-SR	650.29	1,000.00	349.71	5,536.06	8,000.00	2,463.94
6096-6-2	Pension: Admin-SR	2,348.52	2,500.00	151.48	22,241.45	20,000.00	(2,241.45)
6098-1-2	Bonus/Gifts: Garge-SR	-	366.67	366.67	3,049.49	2,933.33	(116.16)
6098-2-2	Bonus/Gifts: Trans-SR	90.84	1,250.00	1,159.16	10,625.07	10,000.00	(625.07)
6098-6-2	Bonus/Gifts: Admin-SR	(150.00)	1,500.00	1,650.00	12,397.41	12,000.00	(397.41)
6253-6-2	Staff Seminars: Admin-SR	-	50.00	50.00	272.06	400.00	127.94
6310-6-2	Telephone: Admin-SR	83.28	600.00	516.72	3,623.56	4,800.00	1,176.44
6330-6-2	Electric: Admin-SR	738.35	925.00	186.65	5,548.18	7,400.00	1,851.82
6350-6-2	Non-Elec. Heat: Admin-SR	842.65	750.00	(92.65)	4,067.73	6,000.00	1,932.27
6360-6-2	Cable TV: Admin-SR	44.88	50.00	5.12	358.98	400.00	41.02
6370-6-2	Water Expense: Admin-SR	95.42	200.00	104.58	1,189.73	1,600.00	410.27
6390-6-2	Garbage Removal: Admin-SR	344.64	350.00	5.36	3,115.13	2,800.00	(315.13)
6710-5-2	Vehicle Insurance: In&Sf-SR	8,443.64	9,000.00	556.36	62,248.87	72,000.00	9,751.13
6720-5-2	In House Claims-SR	125.35	75.00	(50.35)	954.81	600.00	(354.81)
6736-5-2	Workmans Comp Ins: In&Sf-SR	4,353.62	6,075.00	1,721.38	34,013.87	48,600.00	14,586.13
6800-1-2	Consumable Supplies: Garge-SR	183.10	325.00	141.90	2,672.59	2,600.00	(72.59)
6800-6-2	Consumable Supplies: Admin-SR	381.96	425.00	43.04	2,383.83	3,400.00	1,016.17
6850-6-2	Postage: Admin-SR	441.22	275.00	(166.22)	2,064.34	2,200.00	135.66
6910-6-2	Professional Fees: Admin-SR	623.53	675.00	51.47	3,706.21	5,400.00	1,693.79
6913-6-2	Drug Screens - SR	179.20	60.00	(119.20)	1,188.80	480.00	(708.80)
6916-6-2	Auditor: Admin-SR	-	890.00	890.00	10,680.00	7,120.00	(3,560.00)
6930-1-2	Small Tools & Equip.: Garge-SR	-	100.00	100.00	133.67	800.00	666.33
6930-6-2	Small Tools & Service Agrmnts: Admin-SR	(1,674.40)	350.00	2,024.40	3,037.21	2,800.00	(237.21)
6951-1-2	Towing Expense: Garge-SR	-	150.00	150.00	1,875.00	1,200.00	(675.00)
6952-2-2	Licnese Renewals & Physicals: Trans-SR	105.00	225.00	120.00	3,780.90	1,800.00	(1,980.90)
6954-2-2	Communication: Trans-SR	569.14	860.00	290.86	5,306.77	6,880.00	1,573.23
6970-6-2	Dues/Memb/Subsc/: Admin-SR	-	200.00	200.00	905.25	1,600.00	694.75
6999-6-2	Other Expense Admin-SR	-	25.00	25.00	26.40	200.00	173.60
7996-6-2	Bank Charges-SR	-	5.00	5.00	-	40.00	40.00
	Total Expenses	194,541.02	221,050.91	26,509.89	1,765,391.22	1,853,449.09	88,057.87
	Net Income from Operations	-	(0.01)	0.01	-	0.01	(0.01)

Monroe County Transportation Authority
Budget Variance Report for Fixed Route
For the Nine Months Ending March 31, 2020

Account #	Account Name	Period to Date - March			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
'4111-0-1	Farebox Fixed Route	9,866.91	15,500.00	(5,633.09)	101,657.26	139,500.00	(37,842.74)
'4113-0-1	Billed Fixed Route	119.00	675.00	(556.00)	3,967.25	6,075.00	(2,107.75)
'4151-0-1	Office Sales - Tickets & Pass	5,766.95	8,750.00	(2,983.05)	60,804.59	78,750.00	(17,945.41)
'4170-0-1	Advertising Revenue FR	-	1,500.00	(1,500.00)	2,444.70	13,500.00	(11,055.30)
'4510-0-1	Grants Federal 5311	55,000.00	55,000.00	-	495,000.00	495,000.00	-
'4511-0-1	Grants Federal 5307	41,667.00	41,666.67	0.33	367,408.00	375,000.00	(7,592.00)
'4520-0-1	Grants State Act 44-FR	107,019.80	139,299.56	(32,279.76)	1,262,396.79	1,337,015.25	(74,618.46)
'4570-0-1	Grants Local F/R	14,991.08	14,991.08	-	134,919.75	134,919.75	-
'4590-0-1	Other Revenue F/R	1,563.68	4,175.00	(2,611.32)	43,146.79	37,575.00	5,571.79
'4591-0-1	Route Guarantee	1,000.00	4,175.00	(3,175.00)	56,831.50	37,575.00	19,256.50
'4996-0-1	Interest Income -FR	30.18	10.00	20.18	201.96	90.00	111.96
	Total Revenue	237,024.60	285,742.31	(48,717.71)	2,528,778.59	2,655,000.00	(126,221.41)
'5010-1-1	Wages: Mechn-FR	22,086.59	20,376.92	(1,709.67)	202,662.10	198,675.00	(3,987.10)
'5010-2-1	Wages: Drivr-FR	53,388.90	52,176.92	(1,211.98)	555,056.31	508,725.00	(46,331.31)
'5050-1-1	Fica: Mechn-FR	1,757.65	2,000.00	242.35	17,482.08	18,000.00	517.92
'5050-2-1	Fica: Drivr-FR	4,124.09	4,850.00	725.91	46,448.91	43,650.00	(2,798.91)
'5052-1-1	PAUC: Mechn-FR	108.48	225.00	116.52	1,314.79	2,025.00	710.21
'5052-2-1	PAUC: Drivr-FR	300.54	575.00	274.46	3,884.97	5,175.00	1,290.03
'5096-1-1	Pension: Mechn-FR	1,248.33	1,325.00	76.67	12,903.64	11,925.00	(978.64)
'5096-2-1	Pension: Drivr-FR	2,981.29	3,500.00	518.71	31,131.46	31,500.00	368.54
'5330-2-1	Complimentary Transportation-ADA	3,047.00	8,250.00	5,203.00	50,444.00	74,250.00	23,806.00
5331-2-1	Flex - Orange:Trans-FR	2,687.00	4,200.00	1,513.00	39,326.00	37,800.00	(1,526.00)
5332-2-1	Flex - Yellow:Trans-FR	232.00	2,310.00	2,078.00	3,904.00	20,790.00	16,886.00
5333-2-1	Flex - Violet:Trans-FR	128.00	3,625.00	3,497.00	3,916.00	32,625.00	28,709.00
'5610-1-1	Parts: Garge-FR	6,895.51	6,000.00	(895.51)	75,021.09	54,000.00	(21,021.09)
'5612-1-1	Filters: Garge-FR	845.50	600.00	(245.50)	7,945.56	5,400.00	(2,545.56)
'5630-2-1	Purchased Tires: Trans-FR	-	2,750.00	2,750.00	18,412.43	24,750.00	6,337.57
5650-2-1	Electric: CNG:Trans-FR	-	847.92	847.92	-	7,631.25	7,631.25
5651-2-1	Fuel: CNG Expense:Trans-FR	-	2,543.75	2,543.75	-	22,893.75	22,893.75
'5652-2-1	Fuel Expense: Trans-FR	10,177.34	23,741.67	13,564.33	171,288.21	213,675.00	42,386.79
'5653-2-1	Taxes:Trans-FR	128.35	150.00	21.65	853.65	1,350.00	496.35
'5654-2-1	Motor Oil: Trans-FR	1,742.50	1,028.67	(713.83)	9,604.45	9,258.00	(346.45)
'5656-2-1	Antifreeze: Trans-FR	302.50	228.00	(74.50)	2,722.50	2,052.00	(670.50)
'5659-1-1	Other Fluids FR :Garage	1,722.75	570.00	(1,152.75)	4,668.38	5,130.00	461.62
'5910-6-1	Professional Fees: Transportation Study-FR	-	1,000.00	1,000.00	6,577.15	9,000.00	2,422.85
'6010-6-1	Wages: Admin-FR	39,603.91	38,538.46	(1,065.45)	381,168.56	375,750.00	(5,418.56)
'6030-1-1	Vacation Pay: Garge-FR	-	1,600.00	1,600.00	14,111.85	14,400.00	288.15
'6030-2-1	Vacation Pay: Trans-FR	865.60	3,150.00	2,284.40	30,759.92	28,350.00	(2,409.92)
'6030-6-1	Vacation Pay: Admin-FR	2,062.77	2,505.00	442.23	26,138.22	22,545.00	(3,593.22)
'6032-1-1	Sick Pay: Garge-FR	115.54	425.00	309.46	2,065.35	3,825.00	1,759.65
'6032-2-1	Sick Pay: Trans-FR	-	1,350.00	1,350.00	6,914.74	12,150.00	5,235.26
'6032-6-1	Sick Pay: Admin-FR	1,383.24	225.00	(1,158.24)	5,088.70	2,025.00	(3,063.70)
'6034-1-1	Holiday Pay: Garge-FR	255.22	850.00	594.78	6,655.97	7,650.00	994.03

**Monroe County Transportation Authority
Budget Variance Report for Fixed Route
For the Nine Months Ending March 31, 2020**

Account #	Account Name	Period to Date - March			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
'6034-2-1	Holiday Pay: Trans-FR	-	1,525.00	1,525.00	13,503.36	13,725.00	221.64
'6034-6-1	Holiday Pay: Admin-FR	507.95	1,600.00	1,092.05	14,220.09	14,400.00	179.91
'6039-1-1	Other Paid Absences: Garge-FR	598.27	325.00	(273.27)	2,543.05	2,925.00	381.95
'6039-2-1	Other Paid Absences: Trans-FR	173.12	850.00	676.88	3,630.48	7,650.00	4,019.52
'6039-6-1	Other Paid Absences: Admin-FR	584.47	625.00	40.53	5,449.71	5,625.00	175.29
'6050-6-1	Fica on Wages: Admin-FR	3,260.50	3,500.00	239.50	32,875.15	31,500.00	(1,375.15)
'6052-6-1	PAUC on Wages: Admin-FR	327.28	210.00	(117.28)	2,426.60	1,890.00	(536.60)
'6054-6-1	FICA on 3rd Party Sick Pay	-	50.00	50.00	-	450.00	450.00
'6090-1-1	Hospitalization: Garge-FR	3,408.80	3,650.00	241.20	30,530.76	32,850.00	2,319.24
'6090-2-1	Hospitalization: Trans-FR	14,900.89	13,750.00	(1,150.89)	133,010.80	123,750.00	(9,260.80)
'6090-6-1	Hospitalization: Admin-FR	8,129.69	9,000.00	870.31	76,339.04	81,000.00	4,660.96
'6092-1-1	Life Insurance: Garge-FR	183.64	220.00	36.36	1,652.76	1,980.00	327.24
'6092-2-1	Life Insurance: Trans-FR	500.44	550.00	49.56	4,569.87	4,950.00	380.13
'6092-6-1	Life Insurance: Admin-FR	281.09	425.00	143.91	2,401.39	3,825.00	1,423.61
'6093-6-1	Employee Assistance Program FR	-	100.00	100.00	205.00	900.00	695.00
'6094-1-1	Uniforms: Garge-FR	154.43	325.00	170.57	1,631.71	2,925.00	1,293.29
'6094-2-1	Uniforms: Trans-FR	1,021.14	525.00	(496.14)	5,788.37	4,725.00	(1,063.37)
'6096-6-1	Pension: Admin-FR	2,335.08	2,505.00	169.92	24,576.49	22,545.00	(2,031.49)
'6098-1-1	Bonus/Gifts: Garge-FR	-	500.00	500.00	4,570.70	4,500.00	(70.70)
'6098-2-1	Bonus/Gifts: Trans-FR	-	300.00	300.00	2,841.96	2,700.00	(141.96)
'6098-6-1	Bonus/Gifts: Admin-FR	(150.00)	750.00	900.00	10,566.17	6,750.00	(3,816.17)
'6152-3-1	Building Contract Service-FR	1,281.04	1,850.00	568.96	20,201.67	16,650.00	(3,551.67)
'6153-3-1	Building Supplies & Materials-FR	-	-	-	-	-	-
'6154-3-1	Building:Repairs & Maintenance-FR	1,785.60	2,000.00	214.40	14,809.92	18,000.00	3,190.08
'6159-3-1	Building - Other FR	-	-	-	-	-	-
'6215-6-1	Staff Travel: Admin-FR	1,205.63	650.00	(555.63)	5,954.68	5,850.00	(104.68)
'6251-6-1	Board Seminars: Admin-FR	-	250.00	250.00	-	2,250.00	2,250.00
'6253-6-1	Staff Seminars: Admin-FR	123.67	250.00	126.33	1,118.61	2,250.00	1,131.39
'6310-6-1	Telephone: Admin-FR	141.79	800.00	658.21	6,311.59	7,200.00	888.41
'6330-6-1	Electric: Admin-FR	1,051.27	1,250.00	198.73	10,498.16	11,250.00	751.84
'6350-6-1	Non-Elec. Heat: Admin-FR	1,162.00	1,000.00	(162.00)	8,088.17	9,000.00	911.83
'6360-6-1	Cable TV: Admin-FR	76.43	75.00	(1.43)	687.77	675.00	(12.77)
'6370-6-1	Water Expense: Admin-FR	231.00	275.00	44.00	2,256.86	2,475.00	218.14
'6390-6-1	Garbage Removal: Admin-FR	580.45	475.00	(105.45)	5,884.59	4,275.00	(1,609.59)
'6530-4-1	Advertising: Promo-FR	-	-	-	-	-	-
'6531-4-1	Legal Notice Adv: Promo-FR	206.04	40.00	(166.04)	678.94	360.00	(318.94)
'6550-4-1	Marketing: Promo-FR	188.25	2,125.00	1,936.75	8,845.84	19,125.00	10,279.16
'6551-4-1	Schedules Expense: Promo-FR	2,171.76	1,275.00	(896.76)	10,255.05	11,475.00	1,219.95
'6552-4-1	Tickets & Passes: Promo-FR	-	650.00	650.00	740.00	5,850.00	5,110.00
'6710-5-1	Vehicle Insurance: In&Sf-FR	19,936.36	21,250.00	1,313.64	183,501.26	191,250.00	7,748.74
'6720-5-1	In House Claims-FR	450.00	300.00	(150.00)	2,185.17	2,700.00	514.83
'6736-5-1	Workmans Comp Ins: In&Sf-FR	4,013.21	5,600.00	1,586.79	37,063.40	50,400.00	13,336.60
'6751-5-1	Safety Equipment: In&Sf-FR	-	500.00	500.00	-	4,500.00	4,500.00

Monroe County Transportation Authority
Budget Variance Report for Shared Ride
For the Nine Months Ending March 31, 2020

Account #	Account Name	Period to Date - March			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
4111-0-2	Farebox Shared Ride	8,559.08	13,255.00	(4,695.92)	96,513.77	119,295.00	(22,781.23)
4113-0-2	Billed Shared Ride	8,264.30	20,000.00	(11,735.70)	78,066.30	180,000.00	(101,933.70)
4170-0-2	Advertising SR	-	725.00	(725.00)	1,845.30	6,525.00	(4,679.70)
4520-0-2	Grants State Act 44-SR	-	14,634.23	(14,634.23)	227,296.48	216,750.00	10,546.48
4550-0-2	Grants Lottery - SR	51,584.80	76,666.67	(25,081.87)	693,115.50	690,000.00	3,115.50
4553-0-2	Grants PWD-SR	20,973.50	28,500.00	(7,526.50)	258,350.30	256,500.00	1,850.30
4560-0-2	Medical Assistance Grant	67,250.00	67,250.00	-	566,730.50	605,250.00	(38,519.50)
4996-0-2	Interest Income -SR	14.48	20.00	(5.52)	119.23	180.00	(60.77)
	Total Revenue	156,646.16	221,050.90	(64,404.74)	1,922,037.38	2,074,500.00	(152,462.62)
5010-1-2	Wages: Mechn-SR	14,724.40	13,384.62	(1,339.78)	135,108.06	130,500.00	(4,608.06)
5010-2-2	Wages: Drivr-SR	61,405.81	62,000.00	594.19	620,345.75	604,500.00	(15,845.75)
5050-1-2	Fica: Mechn-SR	1,171.76	1,250.00	78.24	11,654.72	11,250.00	(404.72)
5050-2-2	Fica: Drivr-SR	5,298.66	5,750.00	451.34	55,052.36	51,750.00	(3,302.36)
5052-1-2	PAUC: Mechn-SR	72.32	150.00	77.68	876.52	1,350.00	473.48
5052-2-2	PAUC: Drivr-SR	1,534.56	675.00	(859.56)	6,294.94	6,075.00	(219.94)
5096-1-2	Pension: Mechn-SR	832.22	875.00	42.78	8,602.43	7,875.00	(727.43)
5096-2-2	Pension: Drivr-SR	1,904.19	4,000.00	2,095.81	19,352.54	36,000.00	16,647.46
5320-2-2	MA Outside Transportation	-	750.00	750.00	-	6,750.00	6,750.00
5340-2-2	MA Mileage Reimburse-In County	3,187.56	2,750.00	(437.56)	24,850.49	24,750.00	(100.49)
5342-2-2	MA Mileage Reimburse-Out Cnty	748.96	875.00	126.04	7,022.21	7,875.00	852.79
5610-1-2	Parts: Garge-SR	1,670.48	4,000.00	2,329.52	27,591.44	36,000.00	8,408.56
5612-1-2	Filters: Garge-SR	287.16	100.00	(187.16)	1,779.04	900.00	(879.04)
5630-2-2	Purchased Tires: Trans-SR	(127.40)	2,000.00	2,127.40	20,380.20	18,000.00	(2,380.20)
5652-2-2	Fuel Expense: Trans-SR	8,344.97	22,500.00	14,155.03	135,244.99	202,500.00	67,255.01
5653-2-2	Taxes: Trans-SR	123.32	150.00	26.68	818.42	1,350.00	531.58
5654-2-2	Motor Oil: Trans-SR	1,251.00	1,250.00	(1.00)	5,208.88	11,250.00	6,041.12
5656-2-2	Antifreeze: Trans-SR	-	275.00	275.00	605.00	2,475.00	1,870.00
6010-6-2	Wages: Admin-SR	39,603.91	38,004.62	(1,599.29)	381,168.59	370,545.00	(10,623.59)
6030-1-2	Vacation Pay: Garge-SR	-	1,100.00	1,100.00	9,407.91	9,900.00	492.09
6030-2-2	Vacation Pay: Trans-SR	660.80	3,750.00	3,089.20	9,251.20	33,750.00	24,498.80
6030-6-2	Vacation Pay: Admin-SR	2,062.78	2,505.00	442.22	26,138.26	22,545.00	(3,593.26)
6032-1-2	Sick Pay: Garge-SR	77.02	175.00	97.98	1,376.89	1,575.00	198.11
6032-2-2	Sick Pay: Trans-SR	1,453.76	325.00	(1,128.76)	4,474.24	2,925.00	(1,549.24)
6032-6-2	Sick Pay: Admin-SR	1,383.24	200.00	(1,183.24)	5,088.71	1,800.00	(3,288.71)
6034-1-2	Holiday Pay: Garge-SR	170.14	550.00	379.86	4,437.31	4,950.00	512.69
6034-2-2	Holiday Pay: Trans-SR	660.80	725.00	64.20	7,533.12	6,525.00	(1,008.12)
6034-6-2	Holiday Pay: Admin-SR	507.96	1,500.00	992.04	14,220.14	13,500.00	(720.14)
6039-1-2	Other Paid Absences: Garge-SR	398.85	100.00	(298.85)	1,695.35	900.00	(795.35)
6039-2-2	Other Paid Absences: Trans-SR	925.12	225.00	(700.12)	3,304.00	2,025.00	(1,279.00)
6039-6-2	Other Paid Absences: Admin-SR	584.48	325.00	(259.48)	5,449.75	2,925.00	(2,524.75)
6050-6-2	Fica on Wages: Admin-SR	3,260.51	3,500.00	239.49	32,875.20	31,500.00	(1,375.20)
6052-6-2	PAUC on Wages: Admin-SR	327.28	300.00	(27.28)	2,426.62	2,700.00	273.38
6054-6-2	FICA on 3rd Party Sick Pay	-	50.00	50.00	-	450.00	450.00
6090-1-2	Hospitalization: Garge-SR	2,272.54	2,250.00	(22.54)	20,353.89	20,250.00	(103.89)
6090-2-2	Hospitalization: Trans-SR	5,686.67	2,750.00	(2,936.67)	36,729.14	24,750.00	(11,979.14)

Monroe County Transportation Authority
Budget Variance Report for Shared Ride
For the Nine Months Ending March 31, 2020

Account #	Account Name	Period to Date - March			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
6090-6-2	Hospitalization: Admin-SR	8,129.68	9,175.00	1,045.32	75,614.45	82,575.00	6,960.55
6092-1-2	Life Insurance: Garge-SR	122.42	150.00	27.58	1,101.78	1,350.00	248.22
6092-2-2	Life Insurance: Trans-SR	125.11	675.00	549.89	1,142.46	6,075.00	4,932.54
6092-6-2	Life Insurance: Admin-SR	281.09	425.00	143.91	2,401.39	3,825.00	1,423.61
6093-6-2	Employee Assistance Program SR	-	100.00	100.00	615.00	900.00	285.00
6094-1-2	Uniforms: Garge-SR	233.46	200.00	(33.46)	2,152.05	1,800.00	(352.05)
6094-2-2	Uniforms: Trans-SR	687.79	1,000.00	312.21	6,223.85	9,000.00	2,776.15
6096-6-2	Pension: Admin-SR	2,335.09	2,500.00	164.91	24,576.54	22,500.00	(2,076.54)
6098-1-2	Bonus/Gifts: Garge-SR	-	366.67	366.67	3,049.49	3,300.00	250.51
6098-2-2	Bonus/Gifts: Trans-SR	-	1,250.00	1,250.00	10,625.07	11,250.00	624.93
6098-6-2	Bonus/Gifts: Admin-SR	(150.00)	1,500.00	1,650.00	12,247.41	13,500.00	1,252.59
6253-6-2	Staff Seminars: Admin-SR	25.33	50.00	24.67	297.39	450.00	152.61
6310-6-2	Telephone: Admin-SR	83.28	600.00	516.72	3,706.84	5,400.00	1,693.16
6330-6-2	Electric: Admin-SR	617.40	925.00	307.60	6,165.58	8,325.00	2,159.42
6350-6-2	Non-Elec. Heat: Admin-SR	682.43	750.00	67.57	4,750.16	6,750.00	1,999.84
6360-6-2	Cable TV: Admin-SR	44.88	50.00	5.12	403.86	450.00	46.14
6370-6-2	Water Expense: Admin-SR	135.65	200.00	64.35	1,325.38	1,800.00	474.62
6390-6-2	Garbage Removal: Admin-SR	340.89	350.00	9.11	3,456.02	3,150.00	(306.02)
6710-5-2	Vehicle Insurance: In&Sf-SR	8,443.64	9,000.00	556.36	70,692.51	81,000.00	10,307.49
6720-5-2	In House Claims-SR	1,000.00	75.00	(925.00)	1,954.81	675.00	(1,279.81)
6736-5-2	Workmans Comp Ins: In&Sf-SR	4,353.62	6,075.00	1,721.38	38,367.49	54,675.00	16,307.51
6800-1-2	Consumable Supplies: Garge-SR	701.03	325.00	(376.03)	3,373.62	2,925.00	(448.62)
6800-6-2	Consumable Supplies: Admin-SR	438.28	425.00	(13.28)	2,822.11	3,825.00	1,002.89
6850-6-2	Postage: Admin-SR	206.69	275.00	68.31	2,271.03	2,475.00	203.97
6910-6-2	Professional Fees: Admin-SR	310.66	675.00	364.34	4,016.87	6,075.00	2,058.13
6913-6-2	Drug Screens - SR	-	60.00	60.00	1,188.80	540.00	(648.80)
6916-6-2	Auditor: Admin-SR	-	890.00	890.00	10,680.00	8,010.00	(2,670.00)
6930-1-2	Small Tools & Equip.: Garge-SR	261.01	100.00	(161.01)	394.68	900.00	505.32
6930-6-2	Small Tools & Service Agrmnts: Admin-SR	375.29	350.00	(25.29)	3,412.50	3,150.00	(262.50)
6951-1-2	Towing Expense: Garge-SR	-	150.00	150.00	1,875.00	1,350.00	(525.00)
6952-2-2	Licnese Renewals & Physicals: Trans-SR	197.00	225.00	28.00	3,977.90	2,025.00	(1,952.90)
6954-2-2	Communication: Trans-SR	558.52	860.00	301.48	5,865.29	7,740.00	1,874.71
6970-6-2	Dues/Memb/Subsc/: Admin-SR	278.60	200.00	(78.60)	1,183.85	1,800.00	616.15
6999-6-2	Other Expense Admin-SR	-	25.00	25.00	26.40	225.00	198.60
7996-6-2	Bank Charges-SR	-	5.00	5.00	-	45.00	45.00
	Total Expenses	193,284.67	221,050.91	27,766.24	1,958,675.89	2,074,500.00	115,824.11
	Net Income from Operations	(36,638.51)	(0.01)	(36,638.50)	(36,638.51)	-	(36,638.51)

**LOCAL TRANSPORTATION ORGANIZATION
RESOLUTION CERTIFYING THE LOCAL MATCH
FOR STATE OPERATING FINANCIAL ASSISTANCE**

The Board of Directors of the Monroe County Transportation Authority
(Name of Governing Body) (Name of Local Transportation Authority)

resolves and certifies that the operating financial assistance of \$2,232,507 provided pursuant to 74 Pa.C.S. §1513 is needed in Fiscal Year 2020/21 or in a subsequent fiscal year to help pay for projected operating expenses, including asset maintenance costs; and that these funds will be used for this purpose only, because these funds are ineligible to be used for asset, or capital improvements projects; and that any funds not used this Fiscal Year will be retained and used only for operating assistance in a subsequent fiscal year(s).

Further, the MCTA Board of Directors resolves and certifies
(Name of Governing Body of Local Transportation Authority)

that the required local matching funds of \$188,888 will be secured from local contributors no later than the end of Fiscal Year 2020/2021 to match the requested Section 1513 funds.

I, Richard Mutchler, Chairman of the Monroe County Transportation Authority's Board of Directors
(Name) (Official Title) (Name of Governing Body of Local Transportation Organization)

do hereby certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the Monroe County Transportation Authority's Board of Directors held the 7th day of
(Name of Governing Body of Local Transportation Organization)

May, 2020.

DATE: May 7th, 2020 _____ /Chairman of the Board
(Signature and Official Title)

ATTEST:

(Name of Local Transportation Organization)

By: _____ /Executive Director May 7th, 2020
(Signature and Official Title) (Date)

IMPORTANT REMINDER: In addition to the above resolution Section 1513 recipients must include in their COA submission a resolution passed by any municipality providing local match (see COA Local Match Summary form).